

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Colleen Fawcett, Chair
Allison Sanders, Vice-Chair
William Follett, Clerk
Matthew Kehoe
Al Stauderman
Helen Whitten

Alternates

Peter Gaboriault
Carol Lenihan



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

2 February 2016, Old Town Hall
MINUTES

I. Call to Order

Meeting called to order at 7:33PM by Commission Chair Fawcett

II. Attendance

Commissioners Fawcett, Sanders, Whitten, Kehoe, Follett, Lenihan

III. Approval of minutes from 12 January 2016

January minutes, motion to approve by Kehoe, seconded by Lenihan, all voted in favor

IV. Old Business

1. Update on Demolition Delays

**211 Hurlbutt – expired, no news on salvage of materials
183 Ridgefield – expired, no updates on historic home, subdivision of four surrounding parcels presented to P&Z in January**

2. Change of Meeting to First Tuesday – Approval, change Town Website

Update made on town site, calendar, confirmed with OTH schedule.

V. New Business

1. Commissioner Terms and Contacts – review/discuss, provide to Bldg Dept and P&Z

All commissioners acknowledged terms and information correct. Chair Fawcett noted that error was made at Jan meeting regarding seating Commissioner Follett as Clerk prior to his official appointment by BOS made on Feb 1. Commissioner Follett was then voted into position of clerk officially with motion made by Commissioner Lenihan and seconded by Kehoe and all in favor.

2. New Demolition Notice – 454 Danbury Road, site tour 25 Jan, discuss

1848 home was toured by Commissioners Fawcett, Sanders and Follett on January 25, 2016 with the owner. They noted a fireplace that was of high value, hoped the owner would preserve or salvage. Due to the historic nature of the property and noting that it is listed on the the Town’s 1989 survey of Architecturally Notable Buildings, and is listed on the National Historic Register of Historic Places in Wilton, a motion was made to approve a 90 day demolition delay by Commissioner Sanders, seconded by Commissioner Whitten, all approved. Chairman Fawcett will notify building department and owner of demolition delay.

3. COA Requests –

- a. Parking space sign in east lot of Wilton Congregational Church

William Follett presented image of a proposed sign to designate “Senior Minister Reserved” space in east-lot near east entrance. Sign will emulate existing white-painted wood w/ black lettering enter/exit signs. Sign will be placed at front of space on the far side of brick walk. Commission determined this was a “minor” change and did not merit public hearing. Motion to approve by Commission Sanders, seconded by Commissioner Kehoe, all approved (Commissioner Follett abstained from voting). Church will complete COA w/ Bldg Dept and submit.

- b. 3 Church Street – windows and porch replacement

1890 house owned by Gregory Goldstein. Mr. Goldstein attended meeting, apologized for not addressing earlier. COA were supplied to commissioners for review. Owner presented change request for windows and front porch. New windows, trim and porch will replicate original. Commissioner Sanders suggested visiting History Room at the library to find image so porch trim/pillars could be made to resemble original. Commission decided work was “minor” so no public hearing necessary. Motion to approve COA by Kehoe, seconded by Sanders, all approved.

4. Ordinance Committee – Update and discussion (also Rules and Procedures)

Commissioner Sanders will lead effort to review existing ordinances and potentially recommend updates. She has met with the Building Dept and P&Z. Committee will include past chair Kevin Quinlan as well as appropriate town officials. Sanders will alert all Commissioners of meeting date in hopes others can participate. There will be an effort to inform interested town residents in discussions and to elicit their input

HD&HC Page on Town Site – There was discussion relating to updates, improvements to pages to make them more engaging, navigable (eg: improve FAQ, more friendly intro, updated images, Google Map links). Commission Chairman Fawcett will discuss with town webmaster who is improving site to coordinate a time when he can address our section

5. Public Comment – **no public comment**
6. Other Business – **no other business**

Meeting was adjourned at 8:44PM

Submitted by William R. Follett, Clerk