

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Colleen Fawcett, Chair
Allison Sanders, Vice-Chair
William Follett, Clerk
Matthew Kehoe
Al Stauderman
Helen Whitten

Alternates

Peter Gaboriault
Carol Lenihan



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

1 March 2016
7:30 Old Town Hall
MINUTES

I. Call to Order

Meeting was called to order at 7:33pm by Chairman Fawcett

II. Attendance

Commissioners seated - Fawcett, Sanders, Whitten, Follett. Alternates Lenihan and Gaboriault were also in attendance.

III. Approval of minutes from 2 February 2016 meeting

A motion to approve February minutes was made by Follett, seconded by Lenihan, unanimously approved.

IV. Old Business

1. New COA – Congregational Church Sign

Wilton Congregational Church requested a COA to place a “reserved parking” sign in the east lot for the senior minister. In February, commissioners approved this as a “minor” change not warranting a public hearing. The COA documentation was presented at this meeting, confirmed to be “minor”. Sanders made a motion to approve, seconded by Lenihan, unanimously approved (Follett abstained).

2. Review/Discuss Website Changes

Chairman Fawcett met with town website manager, John Savarese, agreed to collect all changes and submit to him so one update can be done. Discussion lead

by Sanders to update introduction, frequently asked questions (FAQ) document and possibly to insert new images of historic district structures and add Google Map links. Specific plans will be brought forward at a future meeting.

V. New Business

1. COA Request Process – for minor work

Chairman Fawcett lead discussion on streamlining the Certificate of Appropriateness process for “minor” changes, responding to direction from P&Z that the COA’s are within our purview, and that minor changes do not require public hearings which need to be advertised. Given this, the need for applicants to file eight copies and pay \$50 to Planning & Zoning might not be necessary. At our next meeting, Fawcett will clarify minor changes, check the process in our ordinance and submit examples to guide commission decisions going forward with regard to minor changes within Historic Districts.

2. Demolition Notice – 201 Wolfpit Road

Commission took no action to delay demolition on this structure.

VI. Public Comment

Suzanne and Gail Saunders inquired about the status of 454 Danbury Road. Commission noted that a demolition delay was approved at the 2 February meeting. Suzanne grew up in the house and shared numerous stories of her youth there, what the property looked like, the garages/barns and terraced gardens. Commission explained why the delay was approved and how the process moves forward. Saunders shared their contact information with Chairman Fawcett in hopes of connecting with the owner to salvage some parts of the structure.

VII. Other Business – Executive Session: Ordinance Draft Discussion

Gaboriault made a motion to move into executive session, Sanders seconded, all approved.

VIII. Adjournment

Meeting was adjourned at 9:10pm

Next meeting 5 April 2016, 7:30 at Old Town Hall