

**ENERGY COMMISSION**

TOWN HALL  
238 Danbury Road  
Wilton, CT 06897

203-563-0100



Debra Thompson-Van  
Richard Creeth  
*Co-chairs*  
Peter Wrampe  
*Vice Chairman*  
Bruce Hampson  
Gil Bray  
Patrice Gillespie  
Christina Lampe-Onnerud  
Glen Hemmerle

**WILTON ENERGY COMMISSION**  
**Meeting , Wednesday November 18th , 2015**  
**Library , Presidents Room**  
**7:00 pm - 9:00 pm**  
**MINUTES**

**Members Present:** Debra Thompson-Van, Richard Creeth, Bruce Hampson, Peter Wrampe, Christina Lampe-Onnerud, Patrice Gillespie, Glenn Hemmerlee

**Guest:** Christopher Burney

1. Chairman Richard Creeth called the meeting to order at 7:06. (Richard and Debra have agreed to chair alternate meetings as part of their co-chair arrangement)
2. The minutes of the October 28<sup>th</sup> meeting were unanimously approved
3. Solarize Wilton. The following dates and activities were presented by Debra and discussed
  - a. Dec 1 , 1-4pm at Green Bank is Solarize Wilton Vendor RFP response/review (internal)
  - b. Dec 2, 9-9:30 is Solarize Wilton Conference Call with Kate from SmartPower
  - c. Dec 3, 7-9pm is Solarize Wilton Ambassador meeting.
  - d. Dec 15, 1-3pm (TBC by Kate) is Solarize Wilton Vendor Selection Meeting (with vendors) in Wilton (These are 30 minute meetings with 4 vendors)
  - e. Dec 16, 9-9:30am is Solarize Wilton CC with Kate
  - f. Dec 16, Next WEC meeting. Review of Vendors and selection/approval will be made by WEC.
  - g. Dec 21, review of Solarize program with selected vendor with BOS?
  - h. Dec 22, notify Selected Vendor of decision.
  - i. Dec 23 or 28, have 1:1 planning meeting with selected vendor.
  - j. Dec 30, 9-9:30 Solarize Wilton CC with Kate
  - k. Jan 4- Additional BOS meeting prior to kickoff
  - l. W/O Jan 4- Detailed program review with SmartPower, Vendor, Wilton WGG/WEC, prior to Kickoff, DATE TBD.
  - m. Jan 12, 7-9pm at library, Solarize Wilton kickoff
4. WGG Report

- a. No idling program is kicking off this week.
  - b. Jan 20<sup>th</sup> 5<sup>th</sup> anniversary of WGG – Annual meeting – Celebration planned
5. Facilities report
  - a. Chris would like the support of the WEC for the following motion “The WEC fully supports Chris Burney’s request that all utility invoices should be directed through him.” Motion proposed by Peter and seconded by Christina. Unanimously approved.
6. Website
  - a. Peter reported that the website continues to be updated. He requested pictures of the High School solar array for the web site. Glen agreed to procure these.
7. EPA benchmarking
  - a. Richard and Patrice reported on the benchmarking meeting they attended at Eversource.
  - b. Richard reported that the Green button (on the Eversource web site) gave us the electricity consumption data for all of buildings that we are benchmarking except the High School. Chris said he would forward the gas meter numbers to Richard to see if we could get gas consumption this way also.
  - c. Richard reported that benchmarking of the major buildings in town was substantially complete and he would coordinate with Chris regarding ongoing updates.
8. Overview of State and Federal agencies – Patrice Gillespie
  - a. This item was postponed until the next meeting
9. Discussion of structure of Commission and subcommittees, and goal setting for 2016
  - a. It was agreed that we would discuss 2016 goals at our next meeting
10. Old Business
  - a. Use of Bright Ideas grant. WEC recommended use for LED lighting at Town Hall. Waiting on Ashrae audit report. Chris will follow up.
11. Meeting adjourned at 9:10 pm.