

COMSTOCK BUILDING COMMITTEE

MINUTES

October 2, 2008

Present: Bill Brautigam, Liz Doty, Bruce Hampson, Judy Mabley, Steve Pierce, Malcolm Whyte, Carl Yoder, Judy Zucker

Also present: Susan Bruschi, Board of Selectmen liaison; Rob Sanders, Council on Public Facilities liaison; Ty Tregellas, Turner Construction Co.

Malcolm Whyte opened the meeting at 2:05 p.m.

The minutes of the September 25th meeting were unanimously approved.

Bill Brautigam presented a summary of the Facilities Management Study prepared by the National Executive Services for the Board of Selectmen in May of 2007. In discussion various committee members stressed the need for a less-than-full-time facilities manager for the future Comstock building. By consensus the group agreed to incorporate that feature in its energy analysis and estimation of operating costs.

Steve Pierce reported that Christine Finkelstein, chairman of the Parks and Recreation Commission, has agreed to fill the committee position vacated by Kevin O'Brien.

The committee decided to change its meeting time to 1 p.m., beginning October 9th.

Bruce Hampson reported on the Energy Commission's September 25th visit to the I-Park and urged the committee to aim at "high performance" as well as LEED certification, sustainability and energy conservation.

Ty Tregellas explained the process known as "commissioning" and the steps for which the commissioning consultant is responsible in making sure that a building and its systems perform as planned. Commissioning will be required along with LEED compliance for all major construction projects as part of the 2009 state building code.

The meeting adjourned at 4:05 p.m.

Respectfully submitted,

Judy Zucker