

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Janet Foster, Chairman
Jonathan Foltz
Kevin Quinlan
Carol Russell
Marian Wulffleff
Alternates
Jerre Dawson
Colleen Fawcett
Harriet "Scotty" Taylor



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

Minutes
November 8, 2010
OLD TOWN HALL

I. Call to Order

- a. Chairman Foster called the meeting to order at 7:52 p.m.
- b. Attendance: Foster, Foltz, Quinlan, Russell, Wulffleff, and Taylor.
- c. Seated Commissioners: Foster, Foltz, Quinlan, Russell and Wulffleff .

II. Approval of prior Meeting Minutes

- a. Meeting minutes from September (there was no October meeting) were accepted as written: Foster moved, Russell seconded.

III. Ongoing/Old Business

A. Certified Local Government

Commissioners Foster and Russell met with First Selectman Bill Brennan on 9/28/10 to to discuss the information on Certified Local Governments gathered by the Commission (lead by Commissioner Foltz);

On 10/8/10 Jan Andras emailed Commissioner Foster stating that Ridgefield First Selectman, Rudi Marconi, suggests that our Commission contact a gentleman named Phil Esser in California who assisted the Town of Ridgefield in becoming a Certified Local Government;

Commissioner Foster will next contact Mr. Esser to further discuss CLG issues;

B. Georgetown Historic District signage update:

Commissioners extensively discussed the nuances of the sign size, design, text and colors and also discussed the preferences of the Georgetown Neighborhood Association as discussed with Commissioner Fawcett at their August 11, 2010 meeting. The following signage features were thus confirmed:

- 1. The sign will be a two-sided sign;
- 2. The sign panel size will be 21" wide by 27" high and will be made of white Azek sheet material with dark green text and border (the darkest of the three green color samples);
- 3. The sign selected from the two options shown on the mock-up drawing prepared by JC Signs was the version on the left (with the district number and date established flanking the center filigree design);
- 4. The date range of the buildings in the district will be removed from the sign because the dates could likely be inaccurate and because the end date will have to be changed if a district is expanded in the future;

5. The Town seal will be in multiple colors (as shown on the mock-up drawing prepared by JC Signs);

Commissioner Quinlan will coordinate with the Wilton Zoning Department's signage ordinance to confirm the maximum height allowed for a sign post;

Commissioner Russell will organize a meeting with Tom Thirkettle (Wilton DPW) and a representative of the Georgetown Neighborhood Association (possibly Matt Kehoe) onsite at Route 107 to establish the preferred location of the sign relative to placement on Town-owned land in a prominent/visible location;

The Georgetown Neighborhood Association will raise the necessary funds to pay for the sign; The Town of Wilton (or Jim Salvato of JC Signs working as a sub-contractor of the Town) will install the sign and handle the 'Call Before You Dig' coordination, etc.

C. Commission's Annual Report:

Commissioner Foster reported that she submitted the Commission's Annual Report to the Town Clerk's Office (Bettye Ragognetti) in October.

IV. New Business

- A. **Cannondale update:** The Commission has become aware that interest has been generated by a resident of Cannondale to spearhead the grass-roots formation of a community association.
- B. **Property title search relative to HD designation:** The Commission has become aware that the Town of Wilton has not yet listed, on property field cards and other property information sources, the fact that a property is located in a Historic District and the Commission will contact the Town Hall to see how this information gap can be corrected.

V. Adjournment

The meeting was adjourned at 9:23, moved Foster, seconded Quinlan.

Respectfully submitted,

Kevin Quinlan
Clerk

The next Regular Meeting will be held on Tuesday, December 14th at 7:30 PM