

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Janet Foster, Chairman
Jonathan Foltz
Kevin Quinlan
Carol Russell
Marian Wulffleff
Alternates
Jerre Dawson
Colleen Fawcett
Harriet "Scotty" Taylor



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

Meeting Minutes
March 15, 2011

I. Call to Order

- a. Chairman Foster called the meeting to order at 7:36 p.m.
- b. Attendance: Foster, Foltz, Quinlan, Wulffleff, Dawson and Fawcett.
- c. Seated Commissioners: Foster, Foltz, Quinlan, Wulffleff and Dawson.

II. Approval of prior Meeting Minutes

- a. Meeting minutes from December (there were no January or February meetings) were accepted as written: Foster moved, Quinlan seconded.

III. Ongoing/Old Business

A. Certified Local Government

Commissioner Foster has contacted the current Chairman of the Ridgefield Historic District Commission to further discuss Certified Local Government issues but the current Chairman deferred to the past-Chairman who spearheaded Ridgefield's effort and who now resides in California; Commissioner Foster will contact the past-Chairman to discuss further;

B. Georgetown Historic District signage update:

The sign/bracket/post design and associated costs have been approved by the Georgetown Neighborhood Association at their January 12, 2011 meeting.

Commissioner Quinlan will coordinate with Jim Salvato of JC Signs to have him prepare an invoice for the sign work. Then Commissioner Fawcett will forward the invoice to the Georgetown Neighborhood Association. (The Georgetown Neighborhood Association have raised/will raise the necessary funds to pay for the two signs);

After the signs are made and ready to deliver, the Commission will meet with Tom Thurkettle of the Wilton DPW to coordinate exact locations for the installation (likely one on New Street and one on Church Street). It is assumed that the Town of Wilton will likely hire Jim Salvato to perform the installation, working as a sub-contractor of the Town and that he will handle the 'Call Before You Dig' coordination, etc. and bill the Town directly for the cost of the installation work.

- C. **Property title search relative to HD designation:** The Commission has become aware that the Town of Wilton has not yet listed, on property field cards and other property information sources, the fact that a property is located in a Historic District; Commissioner Foster will contact the Town Hall to see how this information gap can be corrected and who our liason can be at Town Hall to input that information.
- D. **WHDHPC Brochure update:** Commissioner Wulffleff is spearheading the updating of the brochure to include the expanded Georgetown HD properties and will coordinate further with Commissioner Russell in April.
- E. **Cannondale Development update:** Rich Vail of Faesy-Smith Architects attended the meeting to update the Commission on recent activities, hearings, etc. Mr. Vail stated that the design for the proposed 25-unit development has not changed since the last time the design was presented to the Commission in 2010 and further stated that no existing building tear-downs are being contemplated presently. The only new entity being considered by the property owner is the conversion of the existing 'Mill House' into a bed & breakfast establishment.

IV. New Business

- A. **Intent to Demolish Notice:** The Commission has no objection to the demolition request for the Citco gas station at 287 Danbury Road.

V. Adjournment

The meeting was adjourned at 9:15, moved Foster, seconded Quinlan.

Respectfully submitted,

Kevin Quinlan
Clerk

The next Regular Meeting will be held on Monday, April 11th at 7:30 PM at Old Town Hall.