

**HISTORIC DISTRICT &  
HISTORIC PROPERTY  
COMMISSION**

Janet Foster, Chairman  
Jonathan Foltz  
Kevin Quinlan  
Carol Russell  
Marian Wulffleff  
*Alternates*  
Jerre Dawson  
Colleen Fawcett  
Harriet "Scotty" Taylor



**TOWN HALL  
238 Danbury Road  
Wilton, Connecticut 06897**

## Meeting Minutes April 11, 2011

### **I. Call to Order**

- a. Chairman Foster called the meeting to order at 7:32 p.m.
- b. Attendance: Foster, Foltz, Quinlan and Wulffleff.
- c. Seated Commissioners: Foster, Foltz, Quinlan and Wulffleff.

### **II. Approval of prior Meeting Minutes**

- a. Meeting minutes from March were accepted as written: Foster moved, Foltz seconded.

### **III. Ongoing/Old Business**

#### **A. Certified Local Government**

Commissioner Foster had difficulties obtaining helpful information from Ridgefield because of their change of Historic District Commission leadership and the fact that the past-Chairman who spearheaded Ridgefield's effort now resides in California;

*Commissioner Foster will next contact the Westport Historic District Commission Chairman to discuss their experiences in forming a Certified Local Government;*

#### **B. Georgetown Historic District signage update:**

The sign/bracket/post design and associated costs have been approved by the Georgetown Neighborhood Association (GNA) at their January 12, 2011 meeting.

*The Commission is awaiting notification from the GNA as to when they have the funds ready for purchasing the signs, at which time Commissioner Quinlan will coordinate with Jim Salvato of JC Signs to have him prepare an invoice for the sign work.*

#### **C. Property title search relative to HD designation:** The Commission has become aware that the Town of Wilton has not yet listed, on property field cards and other property information sources, the fact that a property is located in a Historic District;

*Commissioner Foster will coordinate with Attorney Tierney O'Hearn (past WHDHPC Commissioner) regarding how this information gap can be corrected and who our liaison can be at Town Hall to input that information.*

#### **D. WHDHPC Brochure update:** Commissioner Wulffleff presented a DRAFT of the brochure which includes the recently-added Georgetown Neighborhood properties.

*The next steps will be for Commissioner Foster to verify the dates of the buildings and then to have the brochure placed online on the Town's website to avoid printing costs and reach the largest audience.*

- E. **Update on Congregational Church Barn repairs:** Commissioner Foltz reported that the ridge beam has been re-installed after having collapsed and the next step will be to install new roofing once sufficient funds were donated to accomplish the task. There was no timeline outlined.

#### **IV. New Business**

- A. **Increasing public awareness of our Commission's role:** The Commission discussed some recent instances of public confusion/misunderstanding regarding the role of our Commission and decided that it was the right time for Commissioner Foster to write an informational editorial to the local newspapers to clear-up any confusion.
- B. **Guest at next meeting:** Patrice Gillespie of Clean Air/Cool Planet will attend our May Meeting to enlighten the Commission regarding Green Initiatives that can be spearheaded in Historic Districts.

#### **V. Adjournment**

The meeting was adjourned at 8:25, moved Foster, seconded Quinlan.

Respectfully submitted,

Kevin Quinlan  
Clerk

**The next Regular Meeting will be held on Monday, May 9<sup>th</sup> at 7:30 PM at Old Town Hall.**