

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Janet Foster, Chairman
Jonathan Foltz
Kevin Quinlan
Carol Russell
Marian Wulffleff
Alternates
Jerre Dawson
Colleen Fawcett
Harriet "Scotty" Taylor



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

Meeting Minutes
May 9, 2011

I. Call to Order

- a. Chairman Foster called the meeting to order at 7:45 p.m.
- b. Attendance: Foster, Quinlan, Russell, Wulffleff and Fawcett
- c. Seated Commissioners: Foster, Quinlan, Russell, Wulffleff and Fawcett.

II. Approval of prior Meeting Minutes

- a. Meeting minutes from March were accepted as written: Foster moved, Wulffleff seconded.

III. Guest speaker Patrice Gillespie of Clean Air/Cool Planet

- a. Ms. Gillespie informed the Commission of the work of CleanAir-CoolPlanet (a not-for-profit organization funded by The Overbrook Foundation) in initiatives that utilize funds available from local government and utility companies to retrofit historic buildings with energy-efficient measures that reduce utility bills.
- b. Ms. Gillespie and CleanAir-CoolPlanet have successfully managed a window repair/replacement seminar by Jade Mortimer and asked the Commission for input in suggesting whether this seminar would be of interest to local entities.
- c. Ms. Gillespie will forward a website link to a reputable home energy audit company and will continue to stay in touch with our Commission moving forward.

III. Ongoing/Old Business

A. Georgetown Historic District signage update:

Commissioner Quinlan will coordinate with Jim Salvato of JC Signs to have him prepare an invoice for the sign work.

Commissioner Fawcett will coordinate with Georgetown Community Association (GCA) to facilitate invoice payment and will also coordinate the desired placement of signs;

Commissioner Russell will coordinate with Tom Thurkettle of the Wilton DPW regarding installation of signs (to be installed by Town of Wilton);

- C. Property title search relative to HD designation:** The Commission has become aware that the Town of Wilton has not yet listed, on property field cards and other property information sources, the fact that a property is located in a Historic District;

Commissioner Russell will coordinate with Town Hall regarding how this information gap can be corrected and who our liaison can be at Town Hall to input that information.

- D. **WHDHPC Brochure update to include expansion of Georgetown Neighborhood – HD #6:**
Commissioner Russell has red-marked dates on sheet with recently-added Georgetown Neighborhood properties listed; *Commissioner Wulfleff will make corrections and re-issue for internal review.*

IV. New Business (*none*)

V. Adjournment

The meeting was adjourned at 8:10, moved Foster, seconded Quinlan.

Respectfully submitted,

Kevin Quinlan
Clerk

The next Regular Meeting will be held on Monday, June 13th at 7:30 PM at Old Town Hall.