

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Janet Foster, Chairman
Jonathan Foltz
Kevin Quinlan
Carol Russell
Marian Wulffleff
Alternates
Jerre Dawson
Colleen Fawcett
Harriet "Scotty" Taylor



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

Meeting Minutes September 12, 2011

I. Call to Order

- a. Chairman Foster called the meeting to order at 7:40 p.m.
- b. Attendance: Foster, Foltz, Quinlan, and Fawcett
- c. Seated Commissioners: Foster, Foltz, Quinlan, and Fawcett

II. Approval of prior Meeting Minutes

- a. Meeting minutes from June were accepted as written: Russell moved, Foster seconded, all in favor.

III. Ongoing/Old Business

A. Georgetown Historic District signage update:

Colleen Fawcett reported that all parties were in agreement as to placement of the two signs, including Town of Wilton, Georgetown Neighborhood Association, WHDHP Commission, and Georgetown Methodist Church. Signs are scheduled to be installed by Town of Wilton DPW within the next couple of weeks. Sign placements were determined by neighbors, Commissioner and Town DPW (to be placed on top of natural earth berms to protect from snow plows and where they can be viewed easily by pedestrians and slower-moving vehicular traffic).

- #### **B. Property title search relative to HD designation:**
- The Commission had become aware that the Town of Wilton has not yet listed in the land records the fact that a property is located in HDs 3-6. Homes within District 1 through District 2 are already designated on land records.

The Assessor has agreed to make note of the HD designation on the field cards. Commissioner Russell has given the Assessor Department the list of properties in Historic Districts to note on assessment cards.

Commissioner Foster will draft a letter to First Selectman Bill Brennan to express concern that HD designation is not indicated on land records and therefore if a purchase is made in a district the town may be liable if a home-buyer was unaware of the designation. An attorney is required to alter land records. Historic District Designation is NOT part of the formula for figuring property taxes.

- #### **C. WHDHPC Brochure updates to include expansion of Georgetown Neighborhood – HD #6:**

The information booklet has been updated by Commissioners Russell and Wulffleff and distributed to property owners in the Georgetown Neighborhood District newer section, Town Planner's Office, Building Department, First Selectman's office, and Town Clerk's office.

D. Retiring Commissioners and new Commissioner and Alternate appointees

Commissioners Carol Russell and Marian Wulffleff are retiring; Commissioner Russell has created a chart which outlines terms, dates of service. Letter is needed from Town Clerk to confirm that Kevin Quinlan is currently serving a second term. Colleen Fawcett has been interviewed by DTC for seat. An alternate and one regular member are needed to complete the eight positions for commission membership.

IV. New Business

A. Commissioner Foltz reported on repairs being made to the Congregational Church parsonage and barn.

V. Adjournment

The meeting was adjourned at 9:10, moved Russell, and seconded Foster.

Respectfully submitted (based on notes taken by Colleen Fawcett),

Kevin Quinlan
Clerk

The next Regular Meeting will be held on Monday, October 10th at 7:30 PM at Old Town Hall.