

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Janet Foster, Chairman
Jonathan Foltz
Kevin Quinlan
Carol Russell
Marian Wulffleff
Alternates
Jerre Dawson
Colleen Fawcett
Harriet "Scotty" Taylor



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

Meeting Minutes October 10, 2011

I. Call to Order

- a. Chairman Foster called the meeting to order at 7:36 p.m.
- b. Attendance: Commissioners Foster, Foltz, Quinlan, Russell, Wulffleff, Taylor and guest Matthew Kehoe
- c. Seated Commissioners: Foster, Foltz, Quinlan, Russell and Wulffleff

II. Approval of prior Meeting Minutes

- a. Meeting minutes from September were accepted as written: Foltz moved, Foster seconded, all in favor.

III. Ongoing/Old Business

A. Georgetown Historic District signage update:

Signs have been installed and have received favorable reviews from the Georgetown Neighborhood. Chairman Foster will contact Jeanette Ross to publicize signage in Wilton Bulletin.

- #### **B. Property title search relative to HD designation:**
- Town Attorney Ken Bernhard wrote a letter to the Commission (read by Chairman Foster) wherein he declined to undertake the assignment of making notations (that homes are in a historic district) on land records. Mr. Bernhard stated his opinion that notation on assessment cards will suffice. Commissioner Russell will coordinate with Michelle in Assessor's Office to make sure this is accomplished.

C. WHDHPC Brochure updates to include expansion of Georgetown Neighborhood – HD #6:

One property owner requested that an updated photo of their home (post-renovation) be included in the booklet. The Commission will take a new photo of the home (48 New Street) and Commissioner Wulffleff will update booklet accordingly.

D. Retiring Commissioners and new Commissioner and Alternate appointees

Commissioners Carol Russell and Marian Wulffleff are retiring; Commissioner Russell has created a chart which outlines terms and dates of service.

A letter is needed from Town Clerk to confirm that Kevin Quinlan is currently serving a second term.

Alternate Colleen Fawcett has been interviewed by DTC for seat replacing Commissioner Wulffleff and will be sworn-in after 12/1/11.

Matthew Kehoe's resume has been processed by the RTC and his interview is likely imminent.

The Commissioners discussed names of possible candidates (whom certain Commissioners will contact to gauge their interest) for the new Alternate to replace Colleen Fawcett as she moves into regular Commissioner role and that a realtor might be a good 'fit' for the Commission.

IV. New Business

A. Commissioner Foltz will ask his HD#2 neighbors informally whether they might be interested in expanding the HD#2.

V. Adjournment

The meeting was adjourned at 8:37, moved Foster, and seconded Foltz.

Respectfully submitted,

Kevin Quinlan
Clerk

The next Regular Meeting will be held on Monday, November 14th at 7:30 PM at Old Town Hall.