

**HISTORIC DISTRICT &  
HISTORIC PROPERTY  
COMMISSION**

Janet Foster, Chairman  
Jonathan Foltz  
Kevin Quinlan  
Carol Russell  
Marian Wulffleff  
*Alternates*  
Jerre Dawson  
Colleen Fawcett  
Harriet "Scotty" Taylor



**TOWN HALL  
238 Danbury Road  
Wilton, Connecticut 06897**

**Meeting Minutes  
November 14, 2011**

**I. Call to Order**

- A. In Chairman Foster's absence, Kevin Quinlan, Clerk called the meeting to order at 7:40 p.m. in the Old Town Hall. Carol Russell will clerk the meeting.
- B. Attendance: Commissioners Fawcett, Foltz, Quinlan, Russell, Wulffleff, and guest Matthew Kehoe
- C. Seated Commissioners: Fawcett, Foster, Foltz, Quinlan, Russell and Wulffleff

**II. Approval of prior Meeting Minutes**

Meeting minutes from October 10 were accepted as written: Foltz moved, Russell seconded, and Fawcett abstained.

**III. Ongoing/Old Business**

**A. Update Information Booklet:**

Colleen Fawcett has provided a recent picture of 21 West Church Street to Marian Wulffleff who will create the updated page to the Town for the web site. Matt Kehoe will provide a current picture for 48 New Street by the end of this week. Marian will send both pages to be put on the Town's website and a copy of each page to the homeowner.

**B. Property title search relative to HD designation:**

Commissioner Russell checked with the Assessor's Office and notation has been made on the Assessor's Cards for those houses in a historic district.

**C. Retiring Commissioners and new Commissioners and Alternate appointees:**

Alternate Colleen Fawcett has been interviewed by DTC for the seat replacing Commissioner Wulffleff and is waiting to be approved by the Board of Selectmen. Matthew Kehoe's résumé has been processed by the RTC; his appointment by the Board of Selectmen and swearing in will be the final steps. This usually takes place at the last BOS meeting in November so that new members can begin their terms on December 1. Commissioner Foster reported before the meeting that she had been interviewed by the DTC for a one year term ending 11/20/12. At this time she reminded the DTC that we still needed an alternate to replace Colleen. They said we should encourage any likely candidate to contact the DTC. There is a possibility that we may need another alternate and the DTC said they would be willing to nominate an unaffiliated voter.

**D. Expansion of Historic District #2:**

Commission Foltz will continue inquiring of any interest in expanding HD #2.

**E. Notices of Intent to Demolish:**

1. The Commission had asked for a delay of the demolition of 67 Belden Hill Road. After a conversation with Bob Root, Town's Building Inspector, who said that the condition of the old part of the home was very poor and could not be saved and a second conversation with the owner, who said he intended to use any salvageable parts, the Commission removed its request to delay.
2. The Commission agreed to pass on a delay for the demolition of 23 Laurel Lane.

**IV. New Business**

- A. The Commission discussed what they legally could do about an abandoned building in a Historic District. Other than contacting the Zoning Officer regarding enforcement of the Blight Ordinance, there was no legal action the HD&HPC could do.
- B. Commissioner Quinlan updated the Commission on the permits approved on the Cannondale Village project. It was suggested that more information be obtained from the Town Planner.

**V. Adjournment**

The meeting was adjourned at 8:12 PM.

Respectfully submitted,

Carol Russell  
Clerk *pro tem*

**The next Regular Meeting will be held on Monday, December 12<sup>th</sup> at 7:30 PM at Old Town Hall.**

*Please, Regular and Alternate members, notify the Chairman in advance if you cannot attend.*