

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Jonathan Foltz, Chairman
Colleen Fawcett
Janet Foster
Matthew Kehoe
Kevin Quinlan
Alternates
Harriet "Scotty" Taylor
Helen Whitten



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

**Meeting Minutes
June 12, 2012**

I. Call to Order

- A. Chairman Foltz called the meeting to order at 7:40 p.m. in the Old Town Hall.
- B. Attendance: Commissioners Foltz, Kehoe, Fawcett, Foster and Whitten (Whitten was seated)

II. Approval of prior Meeting Minutes

Meeting minutes from May 2012 were accepted as written: Foster moved, Kehoe seconded.

III. Ongoing/Old Business

**A. Historic District #2:
Barn Renovation:**

Commissioners considered Congregational Church application for Certificate of Appropriateness for the modification/addition on the Parsonage Barn (corner of Belden Hill and Ridgefield Rd). The addition will allow for covered parking, and will repair deterioration (one wall fell into the road recently). The modification/addition will not substantially change the appearance of the structure from the public right of way, and will allow for repair of the structure, which is failing. A public hearing is scheduled for Tuesday, July 10, 2012 at Old Town Hall 7:30PM for public comment on the application for Certificate of Appropriateness. Fawcett will notify Town Planner for public notification.

Representatives of the Congregational Church Barn Committee will be asked to provide a tour of the plan for Commissioners on Monday, June 18th at 7:30PM. Foltz will arrange.

B. Notice of Demolition: 123 Nod Hill Road:

No objections, Foltz will send a letter to the building department indicating such.

C. Informational Materials:

Fawcett offered to update it if someone could locate an electronic version of it. Commissioners will continue to try to locate electronic version of the brochure.

D. Review of Rules and Procedures:

Commissioners began review of Rules and Procedures, completing 1 through 3.7.4
Discussion was held on the following:

1. Whitten asked about whether or not Historic District Designation is indicated on the field cards in the assessor's office to be sure a buyer is aware of the designation; but also noted that Historic District Designation may be disclosed by the seller in the Disclosure. In the past the Commission had pursued with Town Hall the possibility of listing the HD designation on the field care, but was

told that an attorney must make the change on land records, which would be costly. (Previous minutes reflect that the town attorney declined to make notations that homes are in a historic district on land records and stated his opinion that Historic District notation on the assessment cards would suffice.) It is unclear whether or not the assessor's office is up-to-date on these notations.

2. The Commission is awaiting word from the Republican Town Committee on appointment of a 3rd alternate member and we will need a replacement for Commissioner Foster when her term is up in December 2012.

3. Foltz suggested inviting the Building Inspector to a Fall meeting since much of the WHD&HP work relates to Building issues.

4. A report is due yearly (Oct) to the CT. Historic Preservation Office outlining the business of the Commission; Fawcett will do in August/Sept.

Colleen Fawcett, Clerk

The next Regular Meeting will be held on Tuesday, July 10 directly following a Public Hearing at 7:30 PM at Old Town Hall.

Please, Regular and Alternate members, notify the Chairman in advance if you cannot attend.