

**HISTORIC DISTRICT &
HISTORIC PROPERTY
COMMISSION**

Jonathan Foltz, Chairman
Colleen Fawcett
Janet Foster
Matthew Kehoe
Kevin Quinlan
Alternates
Harriet "Scotty" Taylor
Helen Whitten



**TOWN HALL
238 Danbury Road
Wilton, Connecticut 06897**

**Meeting Minutes
July 10, 2012**

I. Call to Order – Public Hearing

- A. Chairman Foltz called the Public Hearing to order at 7:35 p.m. in the Old Town Hall.
- B. Roll called by Commissioner Fawcett: Foltz, Quinlan, Fawcett, Whitten, Taylor and Foster (Taylor and Whitten were seated).
- C. Ian Tesar presented the Congregational Church's plan to restore the shed so that it doesn't suffer any further deterioration (portion of one wall has fallen down). The adjacent barn has recently been restored with new footings and a roof. In considering restoration of the shed, there was a desire for the shed to be more functional by providing covered parking space for the minister, especially during inclement weather. Ian showed sketches of the proposed shed renovation and expansion (8 ft extension). From public right of way, the shed extension will look as if part of the original structure, and will match the adjacent barn. Commissioner Foster asked about the town approval process and Commissioner Quinlan stated that an application has been submitted to P&Z; the request is on the agenda for July 16th meeting. Special Permit and Variance is needed, due to proximity to the road (set-back). Commissioner Whitten suggested that a safety barrier be placed inside the structure in case of mistaken acceleration forward and proximity to the road. Although out of the parameters of the WHD&HP Commission jurisdiction, the recommendation was noted as a good one by the applicant. A materials list has been requested by the Commission and is being provided by the church. No members of the public were in attendance. There being no further questions, Chairman Foltz thanked Ian for the presentation and adjourned the Public Meeting at 7:53PM.

II. Call to Order Regular Meeting

Chairman Foltz called the meeting to order at 7:54PM and seated Taylor and Whitten. Meeting minutes from June 2012 were accepted as written with Commissioner Foster making the motion and Whitten seconding.

A. Certificate of Appropriateness Application (COA) was discussed, including expected materials being used for the renovation, including roof shingles to match the adjacent barn, siding to be either the same as the existing or to also match the adjacent barn, pressure treated wood to be used for the supports, gravel flooring, concrete footings, field stone foundation wall to match the existing, and barn red paint or stain to match the existing, with white trim to match the existing. There being no objections to the renovation/expansion Commissioner Foster made a motion to approve the plan contingent on the materials presented and discussed. Whitten seconded motion, motion passed without objection. Chairman Foltz and Commissioner Quinlan recused themselves from the vote. Chairman Foltz will inform the Commissioners by email when the materials list is received from the Church to allow the Commissioners to review the listing prior to final approval.

B. Brochure – Marian provided an electronic version of the cover of the brochure but did not have the interior or back cover, and Commissioner Taylor provided a hard copy. Commissioners Taylor and Whitten will work on an updated version for the Commission.

C. Review of Policies and Procedures – Section 4.

D. There being no further business Chairman Foltz adjourned the meeting at 8:35PM.

Colleen Fawcett, Clerk

The next Regular Meeting will be held on Tuesday, September 11th at 7:30PM at Old Town Hall.

Please, Regular and Alternate members, notify the Chairman in advance if you cannot attend.