

COMSTOCK BUILDING COMMITTEE

MINUTES

August 12, 2013

Present: Bill Brautigam, Dave Hapke, Mark Ketley, Steve Pierce, Jim Saxe, Judy Zucker
Absent: Elizabeth Doty, Bruce Hampson, Cathy Pierce, Joe Polito, Joe Seaman
Also present: Ty Tregellas, Malcolm Whyte

Chairman Judy Zucker opened the meeting at 5:05 p.m.

Upon motion by Mark Ketley, seconded by Jim Saxe, the minutes of the July 15, 2013 were approved, 5-0 with 1 abstention, and the minutes of the July 29, 2013 meeting were approved, 4-0 with 2 abstentions.

Ty Tregellas explained the steps involved in the Request for Qualifications and Proposals (RFQ/P) process. Following review of the draft RFQ/P document accompanied by questions and answers relating thereto, Jim Saxe made the motion to approve the draft as amended and to proceed promptly with distribution of the RFQ/P. The motion was seconded by Steve Pierce and approved unanimously.

Alternative timelines projecting a Town vote in either May or September 2014 were proposed and incorporated within the RFQ/P.

The group also unanimously approved updated language for the Statement of Requirements upon motion by Bill Brautigam, seconded by Mark Ketley.

Steve Pierce reported on the status of the five initial work items. He continues in his pursuit of alternative methods and multiple cost estimates for the five projects.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Judy Zucker
Secretary pro-tem