



**STEVE PIERCE**  
Director

**SCOTT KIERAS**  
Assistant Director

**JIM LEWICKI**  
Program Coordinator

**BEVERLY HODGE**  
Administrative Secretary

---

## **Wilton Parks and Recreation Commission**

### **September 10, 2014**

Present: Commissioners, Mark Ketley, Kevin O'Brien, Joe Burke and Bryan Dedrick. Also in attendance was Gino Legaz. The meeting was called to order at 7:30 pm.

#### **Agenda Adjustment**

Commissioner Burke made a motion to amend the agenda so that topics could be covered in a different order during the meeting than was originally presented on the agenda. Commissioner O'Brien seconded the motion. The motion passed 4-0.

#### **Minutes**

Commissioner O'Brien made a motion to approve the minutes of the July 9, 2014 meeting. Commissioner Burke seconded the motion. The motion passed 4-0.

#### **Audit Discussion**

The Commission discussed the findings contained in the audit of the Parks and Recreation Commission. Considerable time was spent on alternative procedures that could be employed to improve the efficiency and controls of the department.

#### **Merwin Meadows**

Chairman Ketley reported that Merwin Meadows had an exceptional summer in terms of usage and customer satisfaction.

## **Guard Rails**

Chairman Ketley reported that phase 2 of the guard rail improvement project is ready to commence

## **Comstock**

Chairman Ketley reported that documents related to the Comstock renovation project were being sent out to potential builders. Construction is scheduled to begin, on schedule, in the spring of 2015.

## **Public Comment**

There was no public comment.

## **Executive Session**

The commission began an executive session at 8:05 and ended the session at 8:25 with no action taken.

Commissioner Burke made a motion to adjourn the meeting. Commissioner O'Brien seconded the motion. The motion passed 4-0. The Parks and Recreation meeting adjourned at 8:25.

Respectfully submitted,

*Bryan Dedrick*

Bryan Dedrick  
Commissioner

