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## **Wilton Parks and Recreation Commission**

### **January 14, 2015**

Present: Commissioners, Mark Ketley, Kevin O'Brien, Joe Burke and Parks and Recreation director Steve Pierce. Also in attendance was Gino Legaz. The meeting was called to order at 7:35 pm.

### **Minutes**

No changes to the minutes of the December meeting were made. The minutes were approved 3-0.

### **Parks and Grounds Report**

The basketball leagues are underway. Steve Pierce reported that there are approximately 25 teams formed for high school intramural basketball.

Steve Pierce spoke with town counsel Pat Sullivan regarding liability issues regarding installation of AED's on the lacrosse fields. Pat Sullivan informed Steve Pierce that she will have a response to his questions next week.

Steve Pierce reported that he met with the BOE to discuss the current policy whereby the schools maintain the grass areas <25 feet from the school. It was agreed that going forward, Parks and Rec would maintain and mow the grass areas up to the school buildings. Also discussed was the off -hour use of facilities and custodial fees.

### **Recreation Report**

Steve Pierce met with Kevin Meehan from Ambler Farm to discuss Parks and Rec running some of the programs currently run by Ambler Farm. They also discussed usage of Ambler Farm for the July 4<sup>th</sup> fireworks display.

### **Audit**

Steve Pierce provided an update on audit compliance which took into account many of the suggestions from Parks and Rec made in the December meeting.

### **Comstock Update**

Steve Pierce and Mark Ketley provided an update on the Comstock renovation. Most contracts have been awarded and ground breaking should happen in approximately one month.

### **Budget**

The annual budget meeting with the BOS will take place on January 26, 2015.

### **Public Comment**

There was no public comment.

Commissioner O'Brien made a motion to adjourn the meeting. Commissioner Burke seconded the motion. The motion passed 3-0. The Parks and Recreation meeting adjourned at 8:33.

Respectfully submitted,

Joseph Burke  
Commissioner

