



STEVE PIERCE
Director

SCOTT KIERAS
Assistant Director

JIM LEWICKI
Program Coordinator

BEVERLY HODGE
Administrative Secretary

Wilton Parks and Recreation Commission

February 11, 2015

Present: Commissioners, Mark Ketley, Kevin O'Brien, Anne Richards and Parks and Recreation director Steve Pierce. Also in attendance was Gino Legaz. The meeting was called to order at 7:33 pm.

Minutes

Approval of the minutes was tabled as Anne was not at January's meeting.

Parks and Grounds Report

Grounds crew have been working on the equipment before the snow came and now working on snow removal.

Rental of a treks machine of \$3000 - \$4000 this season and \$12,000 over the past three seasons.

Grounds crew moved the offices of Parks and Rec. at Comstock.

Ian Edwards is our new dial a ride driver and will be working 18 hours a week.

Starting the process of hiring summer help.

Recreation Report

Basketball is in middle season and is going strong.

Working on the Spring/Summer brochure, Steve gave out a preliminary copy to the commissioners and will check with Town Council on whether we need a special meeting to approve or can we email Steve any comment or changes before Tuesday the 17th of February.

Summer Camp will be held at Cider Mill School this summer due the construction at Comstock.

Steve talk to the Insurance representative and Town Council about the foul ball issue from the High School fields. Steve will be adding warning signs on the Varsity Field fence, Guy Whitten field and at the Tennis Courts where the car was hit in the first place.

Steve has not gotten anything back in writing from Town Council regarding liability issues regarding installation of AED's on the lacrosse fields.

Comstock Update

Starting mid-March complete phase 1 late September. Staging outside so no ball field use spring and summer due to the staging road.

Manual

Red line changes have been made.

Pages 5 has a list of various departments within Parks and Rec and each commissioner will serve as a liaison to each department as follows.

Allen's Meadow – New Commissioner

Senior Community – Anne Richards

Comstock Building/Town Administration – Mark Ketley

Grounds – Kevin O'Brien

Programs – Joe Burke.

Kevin made a motion to accept the changes subject to Anne's request for a grammar check, Anne seconded the motion. The motion passed 3-0.



STEVE PIERCE
Director

SCOTT KIERAS
Assistant Director

JIM LEWICKI
Program Coordinator

BEVERLY HODGE
Administrative Secretary

Budget

Budget meeting is tonight at 7:35 after this meeting.

Proposed budget is -1%

An intern will be hired to deal with monies collected at Merwin Meadows over the weekend on Monday's.

New computer system is needed for the department, \$40,000 in the budget under self-sustaining.

Field Use

Field use has been slow due to the snow.

Audit

No new items other than the issues addressed in the Budget.

Public Comments

There was no public comment.

Commissioner Richards made a motion to adjourn the meeting.

Commissioner O'Brien seconded the motion. The motion passed 3-0. The Parks and Recreation meeting adjourned at 7:16

Respectfully submitted,

Kevin O'Brien
Commissioner

