

RECEIVED FOR RECORD  
TOWN OF WILTON

BOARD OF FINANCE

2018 NOV 27 P 3:52  
REGULAR MEETING – NOVEMBER 20, 2018  
MEETING ROOM B TOWN HALL

BY: LK

**PRESENT:** Jeff Rutishauser, Richard Creeth, Peter Balderston, John Kalamarides, Walter Kress, Stewart Koenigsberg

**Others Present:** CFO Anne Kelly-Lenz, Members of Press and Public

**Call to Order**

Chairman Jeff Rutishauser called the meeting to order at 7:31 p.m.

**Approval of Minutes of Regular Meeting October 16, 2018**

Mr. Rutishauser asked for a motion to approve the Regular Meeting Minutes of October 16, 2018. Mr. Creeth so moved, Mr. Kalamarides seconded and the motion carried 6-0.

**Public Comment**

None.

**Approval of 2019 Proposed Meeting Schedule**

Mr. Rutishauser reviewed the Proposed 2019 Meeting Schedule. After review, motion made by Mr. Kress to approve the 2019 Proposed Meeting Schedule, seconded by Mr. Balderston and carried 6-0. The BOF 2019 Meeting Dates are attached to these minutes.

**Update on Changes to Tax Collector's Office**

CFO Anne Kelly-Lenz gave an update on Changes to the Tax Collector's Office. She noted that an analysis was done to consider how to make the tax collector's office more efficient and tax payer friendly. She reviewed current changes that are to be put into effect regarding online payments.

**FY20 Budget Update**

Mr. Rutishauser noted that Ceci Maher has been nominated by the DTC to fill Richard Creeth's position once he steps down from the BoF.

Mr. Rutishauser continued the discussion with the Board on FY 20 Budget Update.

**Committee Reports**

**Business Operations Committee:** Mr. Balderston noted that making more headway on data. A lot of work needs to be done so that reporting can be done easily. Mr. Balderston hopes to have data reported graphically by the December meeting.

**BOF Survey Sub-Committee:** Mr. Creeth gave an update on the BOF Survey Sub-Committee. He noted that over 1400 responses to the Survey to date and that the Survey to close in 5 days. He also noted that responses to be weighted accordingly by age group. The Survey Sub-Committee will be meeting on December 11, 2018 and will present results to BoF at their December meeting.

**Pension Committee Meeting:** Mr. Rutishauser gave an update on the Pension Committee Meeting that took place on November 7, 2018.

**Public Participation**

Alex Ruskevich spoke to the Board regarding school enrollment and home values.

Having no further business, the meeting adjourned at 9:13 p.m.

Respectfully submitted,  
Jacqueline Rochester  
(from video recording)

**BOARD OF FINANCE**

Telephone (203) 563-0114  
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**TOWN HALL**  
238 Danbury Road  
Wilton, Connecticut 06897

Jeffrey Rutishauser, *Chairman*  
Warren Serenbetz, *Vice Chairman*  
Richard Creeth, *Clerk*  
Peter Balderston  
John Kalamarides  
Walter Kress

**BOARD OF FINANCE**

**2019  
MEETING SCHEDULE  
7:30 PM  
TOWN HALL MEETING ROOM B**

The Regular Meetings of the Board of Finance are held the third Tuesday of each month in the Town Hall, Meeting Room B. **\*Meeting held on a different date from the usual third Tuesday of the month.**

**January 15, 2019**

**February 26, 2019\***

**March 19, 2019**

**April 16, 2019**

**May 21, 2019**

**June 18, 2019**

**July 16, 2019**

**August 20, 2019**

**September 17, 2019**

**October 15, 2019**

**November 19, 2019**

**December 17, 2019**