



Town of Wilton, CT
COMMISSION ON SOCIAL SERVICES
Meeting Minutes
December 10, 2015

Present: Christine Tenore, Michael O'Connell, Cathy Pierce, Phil Lauria, Deborah Low, Judy Zucker, Pam Kelley

Absent: None

Chairman Judy Zucker called the meeting to order at 5:34 p.m.

Pam Kelley motioned to have the meeting minutes from the October 8, 2015 and November 12, 2015 approved, as amended. Deborah Low seconded and the motion passed unanimously.

Directors Report

Cathy reported the hiring of a replacement administrative assistant for the department. Her name is Deborah Wolyniec and she begins work on November 20, 2015.

Cathy shared some observations of her first management meeting with the new First Selectman, Lynne Vanderslice:

Cathy and Lynne discussed the budget line item for the Wilton food pantry and the relationship to the Wilton Community Assistance Fund. The Commissioners reviewed the merits and precedents of alternative sourcing for program funding.

The Commissioners, by consensus, agreed to request a membership role on the steering committee on senior activities that the First Selectman plans to establish.

Cathy also mentioned an issue regarding pre-notification for private fund-raising events intended to benefit the Wilton food pantry. She intends to develop a governance process that must be followed in the future.

Liaison Reports:

The Commission members agreed to the following Liaison assignments:

- Underage Drinking Task Force – Pam Kelley
- Trackside – Mike O'Connell
- Wilton Commons – Phil Lauria
- Stay at Home Wilton – Christine Tenore
- Wilton Youth Council – Deborah Low
- Wilton Community Assistance Fund – Cathy Pierce
- Comstock Renovation Building Committee – Judy Zucker

Wilton Commons – Phil reported that all the approvals for the Phase II Congregate Housing were received and groundbreaking on the foundation is underway. The construction estimate is 9-10 months. A new application process is being developed. The new CEO of Mutual Housing and the Property Manager are expected to attend the next Commission meeting.

Comstock Renovation – Judy reported that a temporary certificate of occupancy for phase 2 is anticipated by early February. Certain exterior/outside work will be deferred until the spring because of wintry weather conditions.



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Upon motion to adjourn made by Mike O'Connell, seconded by Deborah Low, and unanimously approved, the meeting ended at 6:11 p.m.

Respectfully submitted,

Michael O'Connell, Secretary