POLICE COMMISSION REGULAR MEETING
13 AUGUST 2018

NOTE: THESE MINUTES ARE SUBJECT TO CHANGE AND APPROVAL AT
A FUTURE MEETING OF THE POLICE COMMISSION

CTO

Chairman Don Sauvigne called the meeting to order at 7:00 p.m. In attendance were
Commissioner David Waters, Chief John Lynch, Captain Thomas Conlan, Captain
Robert Cipolla and Hank Linden of Public Safety EAP. First Selectwoman Lynne
Vanderslice joined the meeting at 8:10 p.m.

Commissioner Waters made a motion to add to the agenda an executive session for the
purpose of training and counseling on personnel matters. The motion was seconded by
Commissioner Sauvigne and passed 2-0.

EXECUTIVE SESSION

At 7:01 p.m. the meeting went into Executive Session for the purpose of training and
counseling on personnel matters. The Commission invited Chief Lynch, Captain Conlan,
Captain Cipolla and Mr. Linden to participate in the Executive Session. At 8:03 p.m. the
Commission came out of Executive Session. No action was taken in the Executive
Session.

PUBLIC COMMENT

No public comment was received.

MINUTES

Commissioner Waters made a motion to approve the minutes of the July 16, 2018 regular
meeting. The motion was seconded by Commissioner Sauvigne. Motion carried 2-0.

DISCUSSION OF MONTHLY REPORTS
Monthly reports were reviewed and discussed. The Commission noted that the number of MV Stops was acceptable, particularly in light of the challenges created by injuries and retirements.

The Activity Report for July was reviewed. The Commission noted that all activities are consistent with prior years with the exception of car burglaries. The Detective Bureau report for July was satisfactory.

The MAC Report for July was reviewed. The Commission noted that the DUI selective enforcement activity was effective.

The SRO Report for July was reviewed and the Commission did not note any concerns.

The Overtime Report for July was reviewed. The Commissioners noted the challenges faced by the Department as a result of injuries and retirements but felt that the Department is doing a good job of keeping costs under control.

The Accreditation Report for July was reviewed. The Commissioners were pleased with the timing and the progress being made.

The K9 Report for July was reviewed and the Commission did not note any concerns.

**REPORT OF CHIEF LYNCH**

Chief Lynch reviewed with the Commission the letters of thanks and the donations that had been received.

Chief Lynch reported that there is a new group of persons making door-to-door contact with residents but that they are not business solicitors that would fall under the Town ordinance but rather are affiliated with a political organization. The Department is making people aware of the activities but by state statute cannot control it.

Chief Lynch reported that the Department may seek to relocate the area for impounded vehicles to the Mather Street facility, which would free up area at Town Hall and also would address an accreditation requirement.

**OLD BUSINESS**

A. Building Committee Update

Commissioner Waters reported that the Police Department-Town Campus Facility Committee had toured the renovated police department facilities at Monroe and Darien in order to gain a better understanding of facilities needs and the renovation process. In light of the needed roof work at Town Hall and the rising construction costs it is possible
that the Committee’s scope will be refocused more on the Police Department and not on the larger campus needs.

B. Dispatch Update

Chief Lynch and Captain Conlan met with Fire Chief Kanterman and are continuing to refine the complaint process and training.

NEW BUSINESS

Commissioner Waters made a motion to add to the agenda discussion and action on traffic improvements at the Olmstead Hill Road/Hemmelskamp Road intersection. The motion was seconded by Commissioner Sauvigne and passed 2-0.

A. Olmstead Hill Road/Hemmelskamp Road Intersection Study

The Commission, acting as the Local Traffic Authority, reviewed the analysis performed by Officer Calorossi of a request for a three-way stop at the intersection of Olmstead Hill Road and Hemmelskamp Road. The Commission agreed that the intersection did not meet the criteria for a three-way stop, but that the proposed removal of unnecessary signage and the installation of signage indicating that “oncoming traffic does not stop” is appropriate. Commissioner Waters made a motion that the Commission adopt the analysis performed by Officer Calorossi and take no action on the request for a three-way stop but implement the recommended signage modifications. The motion was seconded by Commissioner Sauvigne and carried 2-0.

B. Car Burglaries

Captain Cipolla provided the Commission with a history of car burglary activity and noted that it began in December, 2016. It is a statewide issue, and the biggest factor is residents who leave their vehicles unlocked with the keys and valuables inside. Thefts from dealerships are also occurring in the area. Chief Lynch and First Selectwoman Vanderslice will be working on a campaign and signage for better awareness to encourage residents to lock their vehicles and to remove all keys and valuables.

C. Mather Street Shooting Range

Captain Conlan reported that the conditions imposed by the Wilton Planning and Zoning Commission in 1995 on the use of the shooting range at Mather Street are impacting the Department’s ability to use the range for training, and he would like to revisit these conditions of approval. The current conditions effectively limit the use of the range to about eight days per year, and the notice provisions make it impossible to effectively schedule usage. Captain Conlan will discuss the Department’s needs with Town Planner Bob Nerney and will develop a statement of requirements reflecting possible changes to the conditions of approval, which will then be reviewed by the Board of Selectmen as the
owner of the Mather Street property. If deemed appropriate, the BOS will then authorize an application to be made to P&Z to modify the conditions.

D. Training Update

Chief Lynch informed the Commission that he wants to update the Commission on the Department’s training needs and status, and that he will do so at the next Commission meeting.

REPORTS OF THE COMMISSIONERS

No reports were received from the Commissioners.

PUBLIC COMMENT

No public comment was received.

Commissioner Waters made a motion to add to the agenda an executive session for the purpose of discussing the pending Pal litigation. The motion was seconded by Commissioner Sauvigne and passed 2-0.

EXECUTIVE SESSION

At 9:30 p.m. the meeting went into Executive Session to discuss possible new Department hires and to discuss the pending Pal litigation. The Commission invited Chief Lynch, Captain Conlan, Captain Cipolla and First Selectwoman Vanderslice to participate in the Executive Session. At 9:46 p.m. the Commission concluded its discussion on possible new Department hires, and Chief Lynch and Captain Cipolla left the Executive Session. The Commission then continued the Executive Session for the purpose of discussing the pending Pal litigation. At 10:09 p.m. the Commission came out of Executive Session. No action was taken in the Executive Session.

ADJOURNMENT

At 10:10 p.m., a motion to adjourn the meeting was made by Commissioner Sauvigne seconded by Commissioner Waters and passed 2-0.

Respectfully submitted,
David F. Waters, Acting Recording Secretary