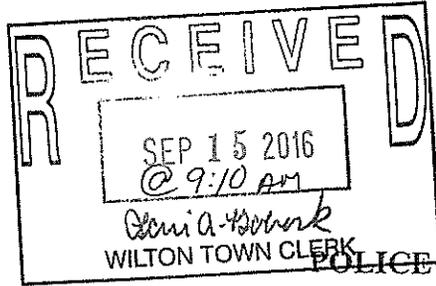


Wilton Police Commission



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**POLICE COMMISSION REGULAR MEETING**  
**July 11, 2016**

**CTO**

Chairman Don Sauvigne called the meeting to order at 7:02 p.m. In attendance were Commissioner David Waters, Commissioner Matt Mason, Chief Robert Crosby, Captain John Lynch and Captain Thomas Conlan.

**MINUTES**

Commissioner Waters made a motion to approve the minutes of the June 21, 2016 regular meeting. The motion was seconded by Commissioner Sauvigne. Motion carried 3-0.

**DISCUSSION OF MONTHLY REPORTS**

Monthly reports were reviewed and discussed. The Commissioners were pleased with the continuing trend in the number of MV stops establishing a YTD monthly average approaching 500 stops exceeding the 4 previous years. A discussion of the increase in MVAs and injuries followed but there are no patterns of specific locations. Rt 7 remains an area of traffic enforcement diligence due to volume.

The Detective Bureau has increased activity in fingerprinting for new town and BOE employees as well as continued investigations for pistol permits.

The MAC Report for October was reviewed and the Commissioners expressed satisfaction with SEU action on traffic enforcement.

The SRO Report for June was reviewed. The Commission expressed satisfaction with the report noting that the SRO officers were preparing for the return to school in September.

The Overtime Report for June and fiscal year 2016 was reviewed. The Commission again expressed satisfaction with the overall trend and commented on the reduction in

shift coverage costs and the increased focus on training and use of SEU grants. Vigilance is required to maintain a tight control on costs for FY 2017

The Accreditation Report for June was reviewed. Lieutenant Brennan's report show a heavy focus on updating SOP's maintaining target completion dates. Details are in the report.

The K-9 status was reviewed. The Chief reported that patrol dog Enzo has been retired and new patrol dog Buso is in training along with Officer Patenaude with training completion expected by early October 2016.

### **REPORT OF CHIEF CROSBY**

Letters of thanks and jobs well done and other miscellaneous matters were reviewed. The Chief reported on significant donations to the K-9 fund.

#### **Letters:**

Email to Chief Crosby from Josephine Varian praising Detective Kip Tarrant for his kindness and assistance

Letter of Praise to Melissa Mason for assistance from Lea Pelletiere

Complementary email about Officer Elise Smith from Assistant State's Attorney Vieux to Captain Conlan, along with Captain Conlan's and Chief Crosby's emails to officer Smith

Email from Lt. Rob Cipolla to the officers for their participation in the "Coffee with a Cop" event: Officer Anna Tornello, Shawn Frendt, Rob Smalldone, Tim Fridinger, Mike Tyler, Joe Calorossi, Detective Eva Zimnoch, Sgt. Stephen Sistenstein and Lt. Rob Cipolla

Memo of appreciation from Chief Crosby to Officers Patenaude, Patry, Ross, Smith, Det. Zimnoch, LTs. Brennan, Cipolla, Kluk, Captains Conlan, Lynch and Dispatcher Galpin for their participation with the Special Olympics Torch Run.

Thank you letter from Liz Doty, Senior Activities Coordinator to Chief Crosby and all Officers for luncheon provided to Senior Citizens in March

#### **K-9 Fund Donations:**

Thank you letter from Chief Crosby to Mr. and Mrs. Gary Compare for their donation to K-9 Fund

Thank you letter from Chief Crosby to Ms. Donna Downes for her donation to K-9 Fund

Thank you letter from Chief Crosby to Mr. Kenneth Patenaude for his donation to K-9 Fund

Thank you letter from Chief Crosby to Ms. Tammie Ashley for her donation to K-9 Fund

Thank you letter from Chief Crosby to Mr. and Mrs. Ray Moskow for their donation to K-9 Fund

Thank you letter from Chief Crosby to Ms. Noelle Patenaude for her donation to K-9 Fund

Thank you letter from Chief Crosby to Ms. Leigh Gilliland for her donation to K-9 Fund

Thank you letter from Chief Crosby to Mr. Thomas Dexter for his donation to K-9 Fund

Donations to the Wilton Police Fund:

- None

Donations (Other):

Thank you letter to Laura Rowley (President, Middlebrook School PTA) for sandwiches, salads and cookies that were delivered to the department

Thank you letter to the Department from Jennifer Longmire of the Zion's Hill Preschool Program for supporting their Spring Fling fundraiser

Thank you letter from Chief Crosby to the Klancko Family for Girl Scout cookies and their card expressing gratitude for all that the Department does

Thank you letter from Chief Crosby to Tim Egan (WHS Baseball Coach) for trays of food brought to the Department

Thank you letter from Chief Crosby to Gilmore Family for dropping candy off in appreciation for assistance rendered by Officers Smalldone, Lichtenberger and Zawacki

Thank you letter from Chief Crosby to Commissioner David Waters for bagels and croissants

**OLD BUSINESS**

A. Discussion on Dispatch

Captain Tom Conlan provided a detailed report on the status of the "working group" progress on improved Dispatch relationships with the Fire Department. A focus is on

appropriate incident reporting, ongoing inter-department awareness of needs and issues, maintenance of run card correctness. A final action plan is expected in August for review in September.

### NEW BUSINESS

#### A. Traffic Authority Approval for 77 Danbury Road

Lt. Cipolla submitted a report and recommendation to the Commission as the Traffic Authority with respect to the request from ASML to construct a new parking garage, which request had been forwarded to the Commission by CTDOT for comment. Commissioner Waters made a motion that the Commission, acting as the Traffic Authority, authorize Chief Crosby to report to the State Traffic Commission that the Commission concurred with the assessment by CTDOT of no substantial impact to the state highway system, subject to final review by CTDOT. Commissioner Sauvigne seconded the motion. Commissioner Mason recused himself. The motion passed 2-0.

#### B. New Hire Timeline

The chief reported that multiple candidates were being reviewed against one patrol officer opening. Over 50 candidate applications have been received. Interviews with the commission are scheduled for September.

### REPORTS OF THE COMMISSIONERS

There were no reports of the Commissioners.

### EXECUTIVE SESSION

At 8:10 p.m., the meeting went into Executive Session to discuss personnel matters. At 8:20 p.m., the Commission came out of Executive Session. No action was taken in the Executive Session.

### ADJOURNMENT

At 8:25 p.m., a motion to adjourn the meeting was made by Commissioner Waters, seconded by Commissioner Mason and passed 3-0.

Respectfully submitted,



Donald H. Sauvigne  
Acting Recording Secretary