

COMSTOCK BUILDING COMMITTEE

MINUTES

June 23, 2014

Present: Bruce Hampson, Dave Hapke, Mark Ketley, Jim Saxe, John Savarese, Steve Pierce and Judy Zucker

Absent: Bill Brautigam, Richard Creeth and Joe Polito

Also present: Rusty Malik, Ty Tregellas, Lewis Pia, Adam Tarfano and Jack Suchy

Chairman Judy Zucker opened the meeting at 5:35 p.m.

The minutes of the March 11, 2014 and May 19, 2014 meeting were approved as distributed.

The group viewed and discussed five (5) alternative designs for the main Comstock entrance, all of which would provide screening of an HVAC rooftop unit. Each committee member expressed an opinion on the concepts presented by architect Rusty Malik. Upon motion by Jim Saxe, seconded by Bruce Hampson, the committee unanimously selected image #1 and instructed the architect to move forward with design improvements including adding brick benches to the columns, where appropriate, and improving the lettering above the entryway.

Ty Tregellas explained the two-phase construction plan currently under consideration. Major concerns revolve around bathroom availability and access.

Bruce Hampson and Ty Tregellas described the essential role of a commissioning agent as an independent third party involved with the design, construction, systems start-up and warranty phases of the MEP systems. Ty Tregellas will prepare and distribute an RFP shortly.

Bruce Hampson reported on the status of negotiations with Yankee Gas, the anticipated schedule for the start of construction and the timing of start-up. RZ Design Associates will proceed with the design of two (2) condensing boilers.

Following a brief review of the project timeline, the following dates were tentatively set for meetings of the building committee: July 7, July 21, August 18 and September 15.

PCB test results are not yet complete.

Judy Zucker described a visit to Comstock by members of the Town's Finance Department on June 17, 2014.

Rusty Malik reported on a consultation on technology issues earlier that day with committee member John Savarese and Lewis Pia of RZ Design Associates.

Rusty Malik also brought up consideration of renovation of the café kitchen area. He will consult with Building Official Bob Root and Health Director Barry Bogle as to feasibility and report back to the committee.

The following subcommittees were confirmed:

1. Finance – Bill Brautigam, Dave Hapke and Judy Zucker
2. Technology and equipment – John Savarese
3. Energy - Bruce Hampson
4. Finishes – Mark Ketley, Steve Pierce, Liz Doty and Cathy Pierce
5. Community communications – Judy Zucker.

The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Judy Zucker, Secretary pro-tem