

## COMSTOCK BUILDING COMMITTEE

### Minutes

February 10, 2015

Present: Bill Brautigam, Bruce Hampson, Dave Hapke, Mark Ketley, Steve Pierce, John Savarese and Judy Zucker

Absent: Richard Creeth and Jim Saxe

Also present: Rusty Malik and Adam Tarfano (Quisenberry Arcari); Ty Tregellas and Nick Rongoe (Turner)

Chairman Judy Zucker opened the meeting at 4:20 p.m.

The minutes of the January 5, 2015 meeting were approved as distributed.

Upon motion by Bruce Hampson, seconded by Mark Ketley, the committee unanimously recommended that the painting contract in the total amount of \$53,500, including the original bid and bond, be awarded to M&P Painting.

After reviewing different change order authorization patterns and upon motion by Bruce Hampson, seconded by Bill Brautigam, the committee unanimously approved the procedures as follows: (1) at any time the Building Committee as a whole may approve any change order; and (2) alternatively, a change order in an amount not to exceed fifty thousand dollars (\$50,000) may be approved by two (2) of the following members of the Building Committee, selection based upon availability in the following order: Judy Zucker, chairman; Bill Brautigam, vice-chairman; Dave Hapke; Mark Ketley and Bruce Hampson.

Nick Rongoe explained the terminology and organizational scheme of the Turner summary budget report that will be issued monthly. He also described the procore website that will serve as a clearing house of document storage.

Rusty Malik displayed the board of interior finishes as developed by Quisenberry Arcari and recommended by the finishes subcommittee. Upon motion by Bill Brautigam, seconded by Mark Ketley, the committee unanimously approved the selection of interior finishes displayed on the board.

Change order #1 in the amount of \$25,671 was presented to the committee for consideration. It provided that unit ventilators will be installed in both the Parks and Recreation and Senior Center storage rooms in accordance with the add alternate described in the bid documents and in place of baseboard heating. Upon motion by Mark Ketley, seconded by Bill Brautigam, the committee unanimously approved change order #1.

Change order #2 in the amount of \$1,679 was presented to the committee for consideration. It provided for Trane flanged louvers that will fit into the curtain wall assembly as part of the unit ventilator system. Upon motion by John Savarese, seconded by Bruce Hampson, the committee unanimously approved change order #2.

The March meetings of the Building Committee were scheduled for Mondays, March 2 and March 16, at 4 p.m. in the Senior Center lounge.

Adam Tarfano reported on his discussions with Planning and Zoning concerning the front exterior lighting and his search for ways to improve the mounting of the basketball hoops in the gym. Judy Zucker announced that the Building Committee will provide the Board of Selectmen with a renovation update on March 2, 2015. Ty Tregellas reported progress in the signing of trade contracts and explained the building permit process.

Steve Pierce thanked John Savarese and staff for the “great job” they did in hooking up data and phone service in the temporary home of the Parks and Rec Department in the southwestern corner of the building. The move took place on February 5, 2015.

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Judy Zucker, Secretary pro-tem