

# COMSTOCK BUILDING COMMITTEE

## Minutes

February 22, 2016

Present: Bill Brautigam, Richard Creeth, Bruce Hampson, Mark Ketley, Steve Pierce, John Savarese and Judy Zucker

Absent: Dave Hapke

Also present: Steve Giametta and Ty Tregellas (Turner)

Chairman Judy Zucker opened the meeting at 3:00 p.m.

The minutes of February 11, 2016 were approved as distributed.

Steve Giametta reported that HVAC training is scheduled for February 23, 24 and 25. Electrical training, including fire alarm, paging and security systems, is scheduled for March 1 and 2.

John Savarese explained several Wi-Fi enhancement scenarios. Following discussion as to coverage, bandwidth and installation phases, upon motion by Richard Creeth, seconded by Mark Ketley, the committee unanimously authorized providing reliable Wi-Fi in all parts of the building where people are present (excluding the greenhouse) at a cost not to exceed \$32,000.00.

Judy Zucker announced that Richard Creeth and Bill Brautigam will form the wall plaques subcommittee that will work with Rusty Malik in planning to refurbish the 1950's plaque, create a 2016 plaque and design the installation.

Mark Ketley noted that the May celebration subcommittee will meet on February 24.

In his construction and closeout update, Steve Giametta explained that 60 items remain on the punch list and that the closeout matrix is 35% complete. He reviewed the list of outdoor items that have been deferred until spring and the PCO's that have been added since February 8.

Ty Tregellas explained the summary budget report dated 2/19/16.

Steve Giametta presented the following two (2) change orders for consideration:

- (1) Change order #105 in the amount of \$5,385.00, providing for new doors and hardware on the lower level of the east wing (PCO #219); and
- (2) Change order #106 in the amount of \$4,262.00, providing for a new exhaust fan in the elevator machine room (PCO #215).

Following discussion, upon motion by Bill Brautigam, seconded by Bruce Hampson, the committee unanimously approved the two change orders presented for consideration.

The building committee will meet at 3:00 p.m. on Monday, March 7, 2016.

The meeting was adjourned at 4:35 p.m.

Respectfully submitted,

Judy Zucker, Secretary pro-tem