

COMSTOCK BUILDING COMMITTEE

Minutes

March 28, 2016

Present: Bill Brautigam, Richard Creeth, Dave Hapke, John Savarese and Judy Zucker
Absent: Bruce Hampson, Mark Ketley and Steve Pierce
Also present: Steve Giametta and Ty Tregellas (Turner); Rusty Malik (Quisenberry Arcari);
and Ken Hipsky (RZ Associates) by phone

Chairman Judy Zucker opened the meeting at 3:12 p.m. Ken Hipsky introduced himself over the phone.

The minutes of March 7, 2016 were approved as distributed.

Ken Hipsky explained the recommended solution to solar overheating in room 108 and responded to questions from the group. A Mitsubishi mini-split will be installed within the week.

Bill Brautigam, working with Richard Creeth, reported on progress in designing a new brass wall plaque and refurbishing the original 1950's aluminum wall plaque. By consensus the group decided to place both on the brick wall in the main lobby. Upon motion by Dave Hapke, seconded by Bill Brautigam, the committee unanimously agreed to refurbish the aluminum 1956-1957 wall plaque and to create a bronze wall plaque dedicated to the current renovation at a cost not to exceed \$3,000.00.

Dave Hapke, in behalf of the celebrations subcommittee, confirmed that the Comstock Open House will take place on Wednesday, May 18, from 10 a.m. to 2 p.m. with brief presentations at 1 p.m. The wall plaques will be unveiled at that time. The objective is "to introduce the building to the community."

Steve Giametta reviewed the list of remaining work and the target completion date associated with each item.

Steve also presented the following seven (7) change orders for consideration:

- (1) Change order #107 in the amount of \$450.00, providing for miscellaneous hardware rework on existing door frames in the west wing (PCO #242);
- (2) Change order #108 in the amount of \$10,572.00, providing for supplemental HVAC in office 108 (PCO #194);
- (3) Change order #109 in the amount of \$15,138.00, providing for miscellaneous work by Kane Contracting (PCOs #070, 071, 072, 116, 118, 126, 161, 173, 177, 185, 199, 214, 219, 236 and 237);

- (4) Change order #110 in the amount of \$2,700.00, providing for miscellaneous painting in the lower level corridor, the multi-purpose room, the elevator machine room and the lobby (PCO #241);
- (5) Change order #111 in the amount of \$960.00, providing for plantings around the Office 108 supplemental HVAC condenser (PCO #194);
- (6) Change order #112 in the amount of \$5,140.00, providing for additional railings at the southwest ramp (PCO #240); and
- (7) Change order #113 in the amount of \$1,356.00, providing for lobby coat hooks (PCO #238).

Following discussion, upon motion by John Savarese, seconded by Richard Creeth, the committee unanimously approved the seven change orders presented for consideration.

Ty Tregellas explained the summary budget report dated 3/28/2016.

The building committee will meet at 3:00 p.m. on Monday, April 18, 2016.

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Judy Zucker, Secretary pro-tem