

COMSTOCK BUILDING COMMITTEE

Minutes

March 7, 2016

Present: Bruce Hampson, Dave Hapke, Mark Ketley, Steve Pierce, John Savarese and Judy Zucker

Absent: Bill Brautigam and Richard Creeth

Also present: Steve Giametta and Ty Tregellas (Turner); Adam Tarfano (Quisenberry Arcari) by phone

Chairman Judy Zucker opened the meeting at 3:08 p.m. Adam Tarfano introduced himself over the phone.

The minutes of February 22, 2016 were approved as distributed.

Following discussion, upon motion by Dave Hapke, seconded by John Savarese, the committee unanimously agreed to provide a supplemental air conditioning unit in room 108 at a cost not to exceed \$20,000.00.

Adam Tarfano explained the building code requirements under “means of egress illumination” as they relate to the bollards that illuminate the asphalt path located at the southwest corner of the building. By consensus the group decided to explore the possibility of partially shielding the light source in the six bollards that directly face the road.

Judy Zucker reported that the furniture punch list prepared by Quisenberry Arcari was being addressed by Red Thread.

According to John Savarese, there is no firm date for the installation of the new Comstock phone system.

There was no report in behalf of the wall plaque subcommittee.

According to Mark Ketley, the May celebration subcommittee has begun planning a weekday open-house, 10 a.m. to 2 p.m., including tours of the building, a variety of programs and edibles, and a brief presentation at 1 p.m. The committee responded enthusiastically..

In his construction and closeout update, Steve Giametta explained that 22 items remain on the architect’s punch list and that Turner closeout is about 40% complete. A few outstanding issues remain in the BVH commissioning process. Manuals and warranties have been stored in Steve Pierce’s office. Successful HVAC and electrical training sessions have been held. Steve also reviewed the schedule of remaining work and PCO’s that had been added since February 22.

Ty Tregellas explained the summary budget report dated 3/7/2016.

No change orders were presented for consideration.

The building committee will meet at 3:00 p.m. on Monday, March 28, 2016.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Judy Zucker, Secretary pro-tem