

COMSTOCK BUILDING COMMITTEE

Minutes

April 20, 2015

Present: Bill Brautigam, Dave Hapke, Richard Creeth, Bruce Hampson, Steve Pierce, John Savarese and Judy Zucker

Absent: Mark Ketley and Jim Saxe

Also present: Rusty Malik (Quisenberry Arcari); Ty Tregellas, Steve Giametta and Nick Rongoe (Turner)

Chairman Judy Zucker opened the meeting at 3:05 pm.

The minutes of the meeting of April 6, 2015 were approved as distributed.

Rusty Malik will continue to pursue design alternatives for the basketball hoops in the gym. Steve Pierce emphasized that vertical adjustability was essential for maintenance of his programming.

The committee was brought up-to-date on issues relating to (1) the condition of the masonry finish in the northwest wing classroom walls and corridors and (2) the removal of the outdoor fuel tank and its enclosure.

Ty Tregellas explained the need to test and inspect soils, concrete, masonry and steel as part of anticipated soft costs. Upon motion by Bill Brautigam, seconded by Dave Hapke, the committee unanimously authorized Ty Tregellas to negotiate a materials testing and inspection contract with Special Testing Laboratories, Inc. of Bethel, CT.

Rusty Malik showed samples of various types of window decals available for numbering. He will develop a cost comparison based on size. It was suggested that uniformity may be advisable, if such window decal numbers will also be used in Wilton's public schools and other municipal buildings. Bruce Hampson agreed to pursue the question with the Wilton Security Task Force, Wilton Police/Fire Departments and the schools.

Judy Zucker reported that Bill Brautigam, Mark Ketley and Richard Creeth will form the subcommittee working with Quisenberry Arcari on design of the ramp wall mural.

Rusty Malik has begun to inventory existing furniture. He anticipates that QA staff members Rebecca Sarkosy and Erica Roberts will schedule a meeting with Cathy Pierce, Liz Doty and Steve Pierce in the next few weeks to review their furniture needs and the next steps.

Ty Tregellas clarified the change order accounting process as it relates to the inclusion of a Turner fee (2.75%) and a Turner contingency (5%) in each change order. Upon motion by John Saverese, seconded by Bruce Hampson, the committee unanimously approved the addition of \$1,990.00 to previously-approved change order #1, \$130.00 to previously-approved change order #2, \$252.00 to previously-approved change order #3, \$870.00 to previously-approved change order #4, \$276.00 to previously-approved change order #5, \$380.00 to previously-approved change order #6 and \$1,343.00 to previously-approved change order #7.

Change order #8 (ASI 04) in the amount of \$8,197.00 was presented for consideration. It provided for masonry work related to the window opening in the main lobby (PCO #14). Upon motion by Bill Brautigam, seconded by Dave Hapke, the committee unanimously approved change order #8.

Change order #9 (RFI 002) in the amount of \$9,511.00 was presented for consideration. It provided for drywall enclosures of the unit ventilators (PCO #3). Upon motion by Richard Creeth, seconded by Steve Pierce, the committee unanimously approved change order #9.

Nick Rongoe distributed and reviewed the Turner budget summary report and list of potential change orders dated 4/20/2015.

Steve Giametta distributed pie-shaped summaries of submittals and Requests for Information (RFI). As of 4/20/15, 147 submittals were closed; 17 were pending QA review. As of 4/20/15, 32 RFI's were closed; 12 remained open. Steve reported that the fifth of his weekly coordinating meetings with the MEP team will be held this week. He also updated the committee on the status of asbestos and PCB abatement in Phase 1. Once the boiler is shut down on May 1, asbestos removal in the boiler room and tunnels will begin.

The building committee will meet on May 4 at 4 p.m. and on May 18 at 3 p.m.

The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Judy Zucker, Secretary pro-tem