

COMSTOCK BUILDING COMMITTEE

Minutes

May 9, 2016

Present: Bill Brautigam, Bruce Hampson, Dave Hapke, Mark Ketley, Steve Pierce, John Savarese and Judy Zucker

Absent: Richard Creeth

Also present: Steve Giametta (Turner) and Rusty Malik (Quisenberry Arcari)

Chairman Judy Zucker opened the meeting at 3:04 p.m.

The minutes of April 18, 2016 were approved as distributed.

Mark Ketley summarized the plans for the Comstock Open House and ribbon-cutting on May 18 and assured the group that “we’re all set.” Steve Pierce distributed a page of building tour highlights for use by the building committee members who will serve as tour guides. Adam Tarfano’s list of handicap-accessibility and security upgrades will be added to each tour guide’s clipboard.

Bill Brautigam reported that the new wall plaque may be ready in time for the celebration. The group by consensus agreed that, if available, the 1950’s plaque and the new plaque would be displayed on easels during the Open House and installed at a later date.

Steve Pierce announced that he has scheduled the striping of the front parking lot and fire lane, re-installation of the four wheel stops, and completion of the crosswalk.

Steve Giametta reported that the Turner close-out process is 98% complete. He and the committee discussed a list of remaining work as of May 9, 2016, including issues relating to the east wing ceiling tiles, problem faucets, and exterior lighting Building Management System modifications, in addition to questions concerning the electrical circuit failure in the lower level freezers and refrigerators over the weekend.

John Savarese expressed the committee’s “satisfaction and pleasure” in working with Steve Giametta as Turner’s project manager since March 2015.

Bruce Hampson advised the committee that he is in continuing dialog with commissioning agent BVH regarding shoulder-season comfort in the east wing. He also reported on discussions with Chris Burney about the building’s HVAC systems.

Steve Pierce thanked John Savarese and his IT team for improving Wi-Fi coverage throughout the building.

No change orders were presented for consideration. No summary budget report was presented.

Judy Zucker advised that the next meeting of the building committee was tentatively scheduled for 3:00 p.m. on Monday, June 20, 2016.

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Judy Zucker, Secretary pro-tem