



HIGH SCHOOL RENOVATION BUILDING COMMITTEE

WEDNESDAY, MAY 13, 2009
6:30 pm
High School Professional Library

MINUTES

Present: Bruce Hampson, Karen Birck, Bob O'Donnell, Mike Douyard, Alan Aldag, Amy Samuelson, Greg Van Deusen, Phil Mazzatti, John Perna, Sean O'Toole, Christian Planton, Marc Esposito, Jim Saxe, John Guth, Vin Tufo.

1. **Call to order** – The meeting was called to order by Bruce Hampson at 6:33 PM.
2. **Approval of minutes of meeting of April 8, 2009** – A motion to approve the minutes from April 8, 2009 made (Karen/Jim Saxe, second) was approved.

3. Turner Construction Report – (Mike Douyard)

- *Contract Status* – 14 of 15 contracts have been executed
- *General Progress Report.* - Mike reported that they are working in the Little Theatre. The electrical room work will begin next week.

They are working pulling Unit Ventilators on the 3rd floor. Once they finish with the 3rd floor work, they will move to the 2nd and then to the 1st floor. They are also doing some exterior duct work on the roof and will begin working on classroom duct work next week. Supplies and equipment are being delivered.

- *Financial Report* – Potential Change Orders (POC)
- Mike reviewed the potential change order log and explained that these are truly estimates at this time as it has been difficult to get pricing on some items from the contractors. Mike said that some future change orders may arise when we open up the science wing. There may be some “adds” as well as some “deletes.” Turner’s plan is to work with the contractors on firming up the potential change orders.

- Roof Mechanical Equipment Screening – Wilton Planning and Zoning is requiring screening. Mike has shown Bob Nerney some samples that he is recommending and Bob seemed to think the material would be acceptable to P&Z.
- Bruce appreciated the work of a great team of design, engineering and construction professionals.

4. Owner's Representative Report (Sean)

- *Results of IAQ test after end of April break* – Sean reported that EnviroMed had completed baseline air quality sampling at the beginning of the project. They conducted additional sampling after the April break. Samples were within acceptable parameters. A slight elevation in air borne lead was detected in a part of the building but it is within acceptable parameters.
- *Status of CL&P incentives* - CL&P announced a large increase in the cap for energy improvement incentives. Sean said that because of the new guidelines, CL& P has been swamped and has not been able to work with Sean on a lighting proposal. Our goal is to put forth a proposal that will generate significant rebates. There are several courses of action that are open to us:
 - ⊖ Seek rebates on roof top units
 - Add motion sensors to existing classroom lighting throughout the building.
 - CL& P would rebate 30% of the installation costs
 - Purchase new , energy efficient lighting fixtures for the hallways rather than reusing the existing fixtures as called for in the design
 - Consider installing LED retrofit fixtures in parking lots. This lighting would result in 80% energy reduction.

Sean said that before our next meeting, a decision will need to be made on the lighting. Bruce noted that this is a design change and that it is essential to have the consensus of the committee. He said that our application is on the CL&P list, but that the funding CL&P has for this is not inexhaustible.

- *Lockers*
Sean reported that he has had conversations with our locker vendor. The lockers in the science wing will be replaced as a part of the building project. The lockers on the north end of the first floor will be replaced through the BOE operating budget. Some lockers on the 3rd floor will be replaced as part of the building project. Sean requested a price to replace the remainder of the lockers on the 3rd floor. Due to current market conditions, the lockers on the 3rd floor that are not a part of the building project could be replaced at a substantial savings. Karen made the motion to expand the scope of the building project to include replacing all the 3rd floor lockers because of the cost savings that can be achieved in the current market, the operational savings that the project will generate, and that replacing the lockers is in line with the long term refurbishment plan for WHS.
- John Guth seconded. The committee unanimously supported the motion.

5. Construction schedule for next month (Mike Douyard) - Mike said that by June 13th , he hoped to have:

- Secured dates for summer work'
- Established a project schedule/shift schedule and determined who's working and at what times.
- Completed the coordination process with the principal contractors
- Committee-approved change orders submitted to the contractors
- More work completed on the Little Theater
- Duct work completed on the roof and in the classrooms

Mike said that we are currently slightly behind in the Little Theater but that they are working on a recovery schedule. The goal is to finish this part of the project by August 1st. He noted that we are, however, ahead on the ductwork schedule and are completing work on this that we had originally assumed would be done in the fall.

6. User Concerns and input.

- Bob O'Donnell expressed the administration's appreciation for the good communication between the school and Turner. Tim Burnham has worked exceptionally well with the staff. The late shift work on the LT has contributed to a quieter learning environment. The administration has weekly (Thursday) meetings with Turner that have helped promote positive communication.

7. Next Meeting: June 10, 2009 at 6:30 PM

8. Adjournment – The meeting was adjourned at 7:53 PM

Respectfully submitted,

Gary G. Richards