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TOWN HALL  
238 Danbury Road  
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## HIGH SCHOOL RENOVATION BUILDING COMMITTEE

WEDNESDAY, OCTOBER 7, 2009

6:30 pm

PROFESSIONAL LIBRARY

### AGENDA

**Present:** Bruce Hampson, Karen Birck, Gary Richards, Tim Canty, Jim Lucey, Ty Tregellas, Mike Douyard, Amy Samuelson, Glenn Gollenberg, Phil Mazzatti, John Perna, and Sean O'Toole

1. **Call to order** – Bruce called the meeting to order at 6:36 PM
2. **Approval of minutes of meeting of September 9, 2009** – The minutes were approved.
3. **Turner Construction Report** – Mike Douyard
  - Progress Report.
    - **Time line for remaining work** – Contractors in the building are involved in millwork, electrical work and HVAC.
    - **Science Wing** – Work continues on the punch list. Data connections have been completed. Prep Rooms should be ready by October 15<sup>th</sup>. The work on installing the projectors began today. It is uncertain how long this will take to complete.
    - **Little Theater** – The sound system in the Little Theater is completed and the lighting is scheduled for completion by October 15<sup>th</sup>. There is an issue with the Stage Curtain which is being worked on.
    - **MEP Schedule** – Some work on the fume hoods in the Science Rooms remains. The cabinet unit heaters in the Front Lobby will be completed over Thanksgiving Break. The heating piping has been completed. The system will be filled with water and the heat is scheduled to be turned on by the October 15<sup>th</sup> target date. Mike also reported that considerable work needs to be done on the controls and the

VAV boxes. The balancing of the systems will begin soon and should take 2-3 months.

- **Contractor “close out status”** – We are approaching the time when we will be able to close out the contracts with the stage curtain contractor, the auditorium chair contractor, the hardware, masons and sprinkler contractors. Contract close-outs will be presented to the Building Committee for approval.
4. **A&E Team Concerns and input** – Amy reported on working with Jim Lucey on punch list items. At this time her focus is on the large science prep room. She also spoke of some issues in the Little Theater that Christian had reported.
  5. **Executive Session** – At 7:10 PM Karen made a motion / Tim seconded, to adjourn into Executive Session for the purpose of discussing strategy regarding pending claims.
  6. **Reconvene in Open Session** – At 7:37 the Executive Session was adjourned and the meeting returned to open session for the purpose of adjournment.
  7. **Adjournment**– The meeting was adjourned at 7:37 PM.

Respectfully submitted,

Gary G. Richards

**Next Meeting – October 28, 2009, 6:30 PM**