

## **Bonded Capital Projects Meeting Minutes – July 26, 2012**

Present: Bill Brennan, Karen Birck, Dick Dubow, Malcolm Whyte, Steve Pierce, John Murphy, Ty Tregellas

### **Agenda Items**

1. Miller Driscoll – Forensic Evaluation: Turner's agreement has been executed, Hoffman's is under review with the Town attorney and the remainder will follow after draft is finalized with Hoffman. Investigation work to begin starting 8/1 and will coordinate around school activities. Destructive testing for ACM will have to happen after students have vacated the facility for the day.
2. Middlebrook & Comstock Roof Projects: Project awarded to Hoffman architects. Agreement pending finalization of draft from MD with Town attorney. Need to coordinate Comstock building evaluation with roofing scope.
3. Middlebrook School – Auditorium HVAC: Current proposals are dead. Need input from the school regarding the programmatic requirements of this system. This project will be part of the next budget period, need input for the December meeting.
4. Middlebrook & HS Toilet Renovations: Turner to prepare draft RFQ to AE firms for the next meeting. It was decided to go out via a public invitation ( instead of a predetermined short list) and seek firms that demonstrate creative problem solving for projects of this scale.
5. Comstock Building Evaluation: Bill Brennan received two hard copies and will get electronic and hard copies for this committee, BOS, and the CPF. Further discussion will follow after the reports are read by this committee. BOS need to review and determine the extent of the work and time frame for deferred maintenance and renovation scope.
6. Comstock Greenhouse: Members of the garden club expressed concern with the condition of some of the roof panels and if they are a safety concern. It was decided to see if Hoffman Architects can evaluate and comment when they commence their schematic design for the Comstock roof project.