

Bonded Capital Projects Meeting Minutes – September 20, 2012

Present: Bill Brennan, Karen Birck, Dick Dubow, Malcolm Whyte, Bruce Hampson, John Murphy, Steve Pierce, and Ty Tregellas

Agenda Items

1. Miller Driscoll – Forensic Evaluation: Turner provided a brief overview of their report stating that the older additions are structurally very sound, however, there are two major items that should be addressed as soon as possible: some sort of flashing or coverplate at the joints in the steel skirt at the Driscoll building, and a warning sign at the electrical panel in the Miller work room fed from the Driscoll main service. J. Murphy to address. Turner asked that the committee review this draft and respond with any comments or edits, prior to publishing the final report and presenting that report to the BOS. There was discussion regarding the path forward with this project, and it was decided to simultaneously form a building committee, draft a sequence of events/timeline, and review and possibly revise the Statement of Requirements. Regarding abatement and PCB it was requested that ATC attend our next meeting.
2. Middlebrook & Comstock Roof Projects: The contract has been executed and Hoffman has assigned Erin Aichler to the project. She will be visiting Comstock and Middlebrook next Tuesday to survey the existing conditions and proceed with their Schematic Design. By mid-October they will present their SD documents and proposed good, better, best options. There was a discussion on the best time to roof Comstock and it was decided to discuss with Hoffman at their SD presentation. J. Murphy raised concern about the capacity of the storm drain in the courtyard, and B. Brennan stressed the need to evaluate the greenhouse roof.
3. Middlebrook & HS Toilet Renovations: Qualifications were received from 8 firms, and K. Birck, J. Murphy, and T Tregellas formed a subcommittee to read the submitted qualifications and recommend a shortlist of firms to submit proposals and possibly make a presentation to the committee. The Statement of Objectives is due the end of next week.
4. Middlebrook School – Auditorium Seating: John Murphy updated that the demolition and flooring installation is complete and the seats are due to arrive tomorrow, with 4 -5 days for installation. Everything is on schedule. Also the playhouse did not want any of the seats based on their condition, and J Murphy confirmed that the seats were in worst condition than they may have appeared based on cracks in the frame of the seats.
5. Comstock Building Evaluation: The Utilization Study is being prepared by Steve Pierce, Liz Dotie, and Kathy Pierce, and will be completed in approximately one week. The report will review the current programs and use, and then project future utilization in 5 year increments. S Pierce stated that the Toddler Program had grown substantially since the Y closed their daycare program. B Brennan stated that the BOS would discuss Comstock at their next meeting with Erik Kaeyer of KGD, and try and define the goals of this project.
6. Other:
 - a. B Brennan reviewed names that were under consideration to form building committees, and other names were offered by this committee.
 - b. Due to scheduling conflicts, the next meeting will be on October 2, at 1:30pm in the Rimer Room at the Library.