

Bonded Capital Projects Meeting Minutes – November 15, 2012

Present: Bill Brennan, Karen Birck, Bruce Hampson, John Murphy, Ty Tregellas, Dick Dubow

The November 1 meeting was cancelled due to hurricane Sandy

Agenda Items

1. Miller Driscoll – Forensic Evaluation: The final report will be distributed to the Board of Selectmen and the Board of Education for their review, and the Board of Selectmen will discuss the report and next steps at their meeting on December 3, 2012 at 7:30pm.
2. Middlebrook & Comstock Roof Projects: Hoffman architects issued a draft of their final report, with estimated values for each scheme at each location, and Turner replied with some comments. Hoffman is making the corrections and will issue shortly. Turner reviewed the Hoffman pricing, however, the Committee requested that Turner prepare their own estimate for the work. Hoffman will need direction on the roof options prior to proceeding with the construction documents. Roof projects to be submitted to the CPF for review. Also B. Brennan informed the Committee that the Town is proceeding with replacing the acrylic roof panels on the south side of the greenhouse at Comstock.
3. Middlebrook & HS Toilet Renovations: The subcommittee decided to shortlist two firms for an interview to meet the teams. The two shortlisted firms are KGD and Perkins Eastman. Interviews will be on 11/19/12.
4. Middlebrook School – Auditorium Seating: All work is complete. The HVAC tracking report for the auditorium will be extended to include the spring season so that there is more complete data for an evaluation.
5. Comstock Building Evaluation: Turner met with KGD to review their estimate and better understand the scope of work. Turner is completing their estimate and will issue prior to the next meeting. The program for Comstock will be part of the May Town meeting with funding for design and preconstruction services.
6. Other:
 - a. B Brennan has names for consideration to form building committees and he will reach out to confirm which people are interested in joining a committee.
 - b. Turner submitted their billing for the MD Evaluation along with the bills from the consultants.
 - c. Turner submitted their bill for the balance of their Program Management Services through October.
 - d. The next meetings will be 11/29, 12/14, and 1/3.