

## **Bonded Capital Projects Meeting Minutes – December 14, 2012**

Present: Bill Brennan, Karen Birck, Dick Dubow, Bruce Hampson, John Murphy, Ty Tregellas

### **Agenda Items**

1. Miller Driscoll – Forensic Evaluation: A draft of the “Statement of Purpose & Objectives” was reviewed. D Dubow to make final edits and submit to the BOS. K. Birck to issue a summary of the report to the PTA.
2. Middlebrook & Comstock Roof Projects: Hoffman to present their report at the 12/17 BOS meeting. Turner issued their estimate of the work to the Steering Committee, and then re-issued the estimate in a different format so that it linked more clearly to the Hoffman estimate. CPF to review the design documents and make recommendations while the drawings are out to bid.. Turner recommends that you could get pricing for all three options through bid alternates.
3. Middlebrook & HS Toilet Renovations: The project was awarded to KGD and there is design kick off mrrting with the Building committee on 12/18 at 2 pm in the Professional Library. Need to finalize the citizen representative to the Committee. John Murphy to confirm school representatives. Turner is preparing the contract with KGD. The Statement of Purpose & objectives to be forwarded by K. Birck to the Committee.
4. Comstock Building Evaluation: The committee reviewed and edited the Statement of Purpose & Objectives. D. Dubow to issue the final draft to the BOS. Comstock to be considered the Town’s primary shelter, once the emergency generator is installed. New project needs to consider whether showers need to be added for the shelter.
5. Other:
  - a. B Brennan has names for consideration to form building committees and he and others will reach out to confirm which people are interested in joining a committee.
  - b. CPF will review MD and Comstock and maybe Toilet Rooms.