

## **Bonded Capital Projects Meeting Minutes – January 3 , 2013**

Present: Bill Brennan, Karen Birck, Dick Dubow, Bruce Hampson, Ty Tregellas

### **Agenda Items**

1. Miller Driscoll: The BOS approved the Statement of Purpose & Objectives. BOE to redraft the Statement of Requirements based on a renovation project. SOR to be submitted to the BOS by the first week in March. Turner to prepare a timeline for the project and the RFP for architectural services based on a budget of \$27mm. Select the A/E by the end of March and submit preconstruction costs to the BOS for the budget
2. Middlebrook & Comstock Roof Projects: Bids from trade contractors will include alternate pricing for all roofing options. Submit schematic design and report to the CPF for their input on the appropriate quality of roof for each location. Replacing mechanical equipment on the roof is not part of this budget. Turner to prepare bid invite while Hoffman completes CD docs. Goal is to have pricing for March 12 special meeting, so that the budget can be re-aligned if necessary.
3. Middlebrook & HS Toilet Renovations: Trevor Hufford has agreed to join the building committee. When KGD completes their schematic design, turner will estimate the value of the work relative to the budget.
4. Comstock Building Evaluation: The BOS approved the Statement of Purpose & Objectives. D. Dubow to reach out to J Zucker to prepare the Statement of Objectives, which will then be submitted to the CPF for their review. B Hampson to assist Judy with the mechanical SOR. Turner to prepare a preconstruction timeline for the project, with a milestone for the BOS to approve preconstruction funding as part of the May Budget meeting. Turner to confirm code upgrades required by a major renovation.
5. Other:
  - a. B Brennan has names for consideration to form building committees and he and others will reach out to confirm which people are interested in joining a committee.