

## **Bonded Capital Projects Meeting Minutes – February 13 , 2013**

Present: Bill Brennan, Karen Birck, Dick Dubow, Bruce Hampson, John Murphy, Steve Pierce, Ty Tregellas Guests: Malcolm Whyte, Judy Zucker, Erin Aichler – Hoffman Arch.

### **Agenda Items**

1. Middlebrook & Comstock Roof Projects: Erin Aichler presented her design for the Comstock roof and recommends that the committee stay with her original design due to the cost of the additional insulation, the appearance and function concern of 1' of blocking at the perimeter of the building and the added volume of water coming down the perimeter leaders would have to be collected with an underground system. The committee agrees to pursue Hoffman's recommendation, but to only include alternates for 60 mil and 90 mil EPDM for Comstock and not TPO or Built Up. The Hoffman design for Middlebrook is also approved, however, only the built up roof option. J. Murphy and Turner to clear the blockage found in the storm line at Middlebrook and re-camera the line to determine if the pipe is broken or the nature of the blockage, and at Comstock camera the roof leaders and underground storm line to confirm its condition. Turner to start the RFP for the roofing bids.
2. Middlebrook & HS Toilet Renovations: K. Birck presented the Turner estimate to renovate all the bathrooms at \$3.831m and then outlined the process of force ranking to reduce the budget to \$1,981,122. The steering committee expressed concern that the scope of work was too extensive and that not all the bathrooms were being addressed for the \$1.9m. It was also discussed that the field house toilet rooms were not part of the original scope. The Building Committee was directed to revisit the scope such that a less aggressive scope of work per toilet room be employed to allow for some upgrade to all the toilet rooms. A new concept and estimate will be presented at the next meeting.
3. Miller Driscoll: The SOR was issued. It was mentioned that the sewer connection at MD should take into account that there will be a need for an access road around the rear of the building. B. Brennan discusses the need to finalize the formation of the building committee for this project. K. Birck indicated that no costs had been posted to the pre-con account for this project, B. Brennan to review with the CFO. It was estimated that architectural costs through schematic design would be around \$700k, Turner to compile and estimate including CM fees.
4. Comstock Building Evaluation: Draft SOR was issued and will be presented to the BOS on 2/19. Turner to prepare an estimate of pre-con budget for approval in May, but the steering committee first has to define the scope and the budget for the project. There was considerable discussion about what should be included in the project, including requirements if this facility is to be considered an emergency shelter. Turner to investigate if there are defined requirements for an emergency shelter.

Reminder that the next meeting is Wednesday, Feb. 28 at 1:30 pm in meeting room B.