

**Capital Projects  
Steering Committee Meeting  
2-28-13**

**1. Comstock and Middlebrook School Roofs**

- Comstock – results of camera inspection of drains
- Middlebrook School – results of “roto-rooting” and camera inspection of sediment clogged drain.
- Final roof design concurrence – proceed to RFP’s to roofing vendors. Quotes to be obtained for each roof and for both roofs from each vendor. Roofing work to be done this summer at both facilities.

**2. Middlebrook and High School Renovations**

- Revised work scope to be discussed with KG&D architects to allow more restrooms to be renovated to stay within the appropriated funds of \$150M (A&E) and \$1,320M (renovations).
- Present revised plans.

**3. Miller Driscoll School Renovations**

- BOS appointed ten members to Miller Driscoll building committee on 2/19/13. BOF member to be appointed. Jim Newton contacted. Will advise if he can serve.
- Building committee – schedule initial meeting, elect chairman, notice all public meetings and submit minutes for the public record.
- Revised SOR to be presented to BOS by Karen Birck at 3/4/13 regular meeting.
- Review A&E appropriations and current balance. Determine additional A&E costs to be budgeted in FY 14.
- Next steps – Questions from BOS and referral to CPF.
- Project timeline – update as required.

#### **4. Comstock Building Renovations**

- Judy Zucker reviewed SOR with BOS on 2/19/13.
- Consensus was to develop a prioritized list of health and safety improvements to this facility. Comstock team with assistance of Malcolm Whyte to review the SOR and present suggestions and estimated costs to BOS on 3/4/13. BOS to determine renovation items and A&E costs for inclusion in FY 14 Capital Budget.

#### **5. Steering Committee Meeting Schedule**

- March 14<sup>th</sup> – 2:30 pm – Room B (Note time change due to schedule conflict)
- March 28<sup>th</sup> – 1:30 pm – Room B
- April 11<sup>th</sup> – 1:30 pm – Room B
- April 25<sup>th</sup> – 1:30 pm – Room B
- May 9<sup>th</sup> – 1:30 pm – Room B
- May 23<sup>rd</sup> – 1:30 pm – Room B