

## **Bonded Capital Projects Meeting Minutes – March 28 , 2013**

Present: Bill Brennan, Karen Birck, Dick Dubow, Bruce Hampson, John Murphy, Steve Pierce, Judy Zucker, Ty Tregellas

### **Agenda Items**

1. Middlebrook & Comstock Roof Projects: The bids are due April 3 at 2:00pm. There will be a public opening and the bid values will be read aloud for interested bidders. Turner will review the bids for completeness of the required documentation. Turner will then interview the apparent low bidder to confirm that they have included the correct scope and understand the schedule and milestone requirements for the project. Turner will recommend the contractors to be awarded the projects at the next meeting. K. Birck advised that June 21<sup>st</sup> will be the last day of classes and the faculty will remain for the following week. Turner notified the committee that during the walkthrough it was clarified that the replacement drains at Comstock had to be accessed from below, which will require some abatement of the ceiling system below these drains, there are also two new drains that will require some ceiling removal, Turner to contact ATC to survey and identify scope of work for pricing by the Town's on call contractor. Turner to issue the project schedule via email after the meeting.
2. Middlebrook & HS Toilet Renovations: KGD held their finishes meeting on 3/18, however, they were not able to complete their bid documents by 3/21. The current date is 3/29. Turner will expedite getting the documents out to bid, in order to minimize the impact of this delay. Bid period will be approximately 3 weeks. J. Murphy to confirm ACM in vestibule floor tile and contract for ACM removal. Turner to issue the project schedule via email after the meeting.
3. Miller Driscoll: The CPF is reviewing the MD SOR and will provide comments by 4/15/13. There was a discussion regarding the preparation of Ed Specs to satisfy a State requirement for reimbursement, and who could assist in the preparation of this document. Turner is aware of a retired Superintendent who does this work and will seek out other names. Turner to revise the schedule to reflect Town funding approval May 2014, and this schedule will be issued after the meeting. The Building Committee to commence meeting on, or about, 4/29.
4. Comstock Building Evaluation: B. Brennan requests that Turner review the costs for the gas boiler replacement relative to the placeholder in the Gas conversion budget. The Town has contracted to remove the existing ceiling in the gym and repaint the roof structure to remain exposed. This work will commence shortly. The finalization of the Building Committee for this project is still pending.
5. Gas Service Turner provided revised estimates for the cost to provide access to the Cidermill and Middlebrook boiler rooms for conventional gas fired boilers that could be up to 54" wide.

Reminder that the next meeting is Thursday April 11, 2013 at 2:30 pm ( not 1:30pm) in meeting room B.