

## **Bonded Capital Projects Meeting Minutes – June 6, 2013**

Present: Karen Birck, Dick Dubow, John Murphy, Steve Pierce, Ty Tregellas

### **Agenda Items**

1. Middlebrook & Comstock Roof Projects: Turner discussed the attached letter regarding roof warranty disclaimers after hurricanes and tornadoes. Need to confirm with Town risk manager whether these situations are covered by insurance. Turner met abatement contractor on 6/4 regarding roof drains and Turner is waiting for a cost proposal for the work. The committee discussed implementing the “Management Plan” for hazmat as proposed by ATC, S. Pierce questions what budget it would come out of. It was discussed that the original survey and traing of approx. \$5k would probably come out of the project, but the \$500 annual review would have to be part of his budget. The final camera work at Middlebrook to be scheduled by J Murphy. Contracts for this work are being executed by the trade contractors, will get to B. Brennan when he returns.
2. Middlebrook & HS Toilet Renovations: The Building Committee met on 5/24 to review the scope of the project and get the project back on budget. The committee agreed to change masonry walls to metal stud and plywood, Turner revising their fee, and they made two toilet rooms (272 & 274) an add alternate to the project. It was decided to order extra tile for this alternate so that the project does not need to wait to get tile if the alternate is an option later in the project. By changing the masonry scope, the committee is voiding the masonry bid and will seek a local mason to perform the minor masonry patching required on a board of ed work order assigned to the project. The agreement between Turner and the Town was signed prior to B. Brennan’s departure. The committee would like Turner to investigate options to reduce the premium for the General Trades scope of work – eg: reduce scope of rework in the ceilings.
3. Miller Driscoll: Turner to issue the RFP 6/7, the advertisement was in the paper 6/5. The pre-proposal meeting will be at MD on 6/17 at 4 pm, and Proposals are due at the Superintendent’s office on 6/27 at 2 pm. The committee will meet 7/1 to create a short list and conduct interviews 7/17. State reimbursement is still in play. The access road is being installed by the sewer contractor. The security task force will lead the way on defining the security protocol for the project. Various subcommittees were formed to perform specific tasks. Certain adjustments were made to the Ed Specs relative to Special Ed and OT/PT.
4. Comstock Building Evaluation: The Building Committee will meet on 6/10 at 5pm, Steering Committee requested that Turner attend. It was decided to proceed with the Hazmat Management Plan referenced above.
5. Gas Service: No update on the status of legislation that was supposed to be acted on yesterday.

Reminder that the next meetings will be June 20<sup>th</sup> at 1:30 pm, July 11<sup>th</sup> at 1:30 pm, and July 25<sup>th</sup> at 1:30 pm.