

Bonded Capital Projects Meeting Minutes – August 22, 2013

Present: Bill Brennan, Bruce Hampson, Karen Birck, Dick Dubow, John Murphy, Ty Tregellas

Agenda Items

1. **Middlebrook & Comstock Roof Projects**: The roofing project at Middlebrook should complete installing all the roofing layers before the start of school, however, there will be some perimeter metal work that will continue into the start of school. The kettle will be removed and the parking lots cleared before the start of school, and the metal work and MEP reconnections will be a smaller crew and will not disturb classes. There was a leak at Middlebrook today having to do with a skylight flashing, not part of the new built up roof system. The abatement work commenced at Comstock on 8/19 as planned. Turner will issue a clarification to the Chase contract to include K. Bernhard's comments. MEP disconnects will commence next week and Barrett will load their materials and start the reroofing around the end of next week. Comstock re-roof targeted to be complete by the end of Sept. review of the project budget indicates that Middlebrook has \$23k remaining in their contingency and Comstock has \$10,350 remaining in their contingency. Unspent contingency from Middlebrook will shift over to Comstock. Turner is forecasting savings of approx.. \$17k in staffing costs.
2. **Middlebrook & HS Toilet Renovations**: The toilet rooms are in good shape for the start of school, although there will be some carpentry, painting, and cleaning happening this weekend. KGD provided a preliminary punch list, but will walk on Monday morning to finalize after all the work is complete. The project team to create a lessons learned summary of the project. Budget review indicates that there are only \$600 left in contingency, \$6500 in unspent FF&E, and potentially \$3000 in Turner staff savings. However, the team needs reconcile the abatement costs with the board of ed. K. Birck reviewed the situation with LK Masonry and the Dept of Labor. K. Bernhard directed the BC to pay LK and be aware that there is a possible risk of an \$8k exposure if an employee places a claim for the prevailing wage differential.
3. **Miller Driscoll**: The award to TSKP was approved at the 8/19 BOS meeting and the Letter of Intent was sent to TSKP. The design team toured the school on 8/21, and will proceed with the "visioning" process. TSSK will attend the next BC meeting on 8/29. K. Bernhard is reviewing a marked up contract from TSKP.
4. **Comstock Building Renovation**: B. Brennan informed the Committee that the toddler program would be discontinued due to a directive from the State licensing board. Parks & Rec will investigate other programs for the space going forward. The RFP for A/E teams has been released. There will be a walk thru of the space on 8/12, proposals are due on 9/25, and an award targeted by 10/15. B. Brennan clarified that a Town Dept would not be moved into Comstock until after the renovation. Cost information on 3 of the initial "5 projects" is still pending, 2 projects are on hold.
5. **Gas Service**: B. Brennan expects the PURA approval by the end of Nov. Yankee agreement by the end of Dec. Install targeted for July and August of 2014.

Reminder that the next meetings will be September 12th at 3:00 pm in B. Brennan's office.