

Bonded Capital Projects Meeting Minutes – September 12, 2013

Present: Bill Brennan, Bruce Hampson, Karen Birck, Dick Dubow, John Murphy, Steve Pierce, Ty Tregellas

Agenda Items

1. **Middlebrook & Comstock Roof Projects:** The roofing project at Middlebrook is substantially complete. The contractor is finishing some metal trim work this week and the lighting protection system is being re-installed. Lightning protection contractor used the wrong adhesive initially. Hoffman was out earlier in the week to generate the final punch list. The Comstock project is well underway, the new roof drains have been installed and the reroofing process is about one third complete in the classroom wing. Comstock re-roof targeted to be complete by the end of Sept. Review of the project budget indicates that Middlebrook has about \$23,615 remaining in their contingency and Comstock has \$5,635 remaining in their contingency. Unspent contingency from Middlebrook will shift over to Comstock. Turner is forecasting savings of approx.. \$17k in staffing costs.
2. **Middlebrook & HS Toilet Renovations:** B. Brennan toured the projects Friday 9/6 with K. Birck, Turuner and KGD, and was pleased with the outcome of the toilet renovation project. There are 8 punchlist items pending, and there are for items awaiting the delivery of materials or parts. J. Murphy expressed that will seek a different type of switch for the ADA auto-door operator on future projects. A Budget review indicates that the project came in about \$5000 under budget. This figure may adjust slightly when Turner's actual staffing costs are compared to their forecasted values. But all contractor costs have been finalized.
3. **Miller Driscoll:** The Turner contract for precon services has been executed. The TSKP contract is still awaiting comments from K. Bernhard. Although TSKP was released about a month later than the schedule indicated, the project is still targeting a March Town meeting, however, that may need to shift as the team get further into the design and pricing. TSKP is well into their research phase where the embed with representative classes and meet with various school constituencies. The visioning/conceptual design ideas will evolve shortly. The BC is evaluating the timing for comprehensive hazmat testing for the project. TSKP feels that there will be the need for some temporary classrooms to accommodate the phasing of the project.
4. **Comstock Building Renovation:** S. Pierce indicated that he has pricing for four of the short term projects from one vendor and nothing yet from the second vendor. The toddler program is looking at three options going forward: operating out of an existing school, the YMCA, or St Matthews (which used to run a similar program). The intent going forward is that there will be some programs for children less than 6 years old and the design team should address this in their design solutions. The walk through for the design teams happened at 1pm today, there were 13 design firms and 2 engineering firms present. The proposals are due 9/25. .
5. **Gas Service:** B. Brennan has a meeting on 9/17 with Yankee Gas. He expects the PURA approval by the end of Nov. Yankee agreement by the end of Dec. Install targeted for July and August of 2014.

Reminder that the next meetings will be September 26th at 1:30 pm in meeting room B.