

## **Bonded Capital Projects Meeting Minutes – September 10, 2015**

Present: Bill Brennan, Bruce Hampson, Karen Birck, Chris Burney, Ty Tregellas

### **Minutes for the following Agenda Items:**

1. Miller Driscoll School Renovation Project: Temporary classroom are nearing completion, the punch list is underway, and we expect a C of O next week. The final meeting with OSF was held on 9/1/15 and they approved the documents pending letters from STC and EPA approving the traffic plan and the PCB abatement plan, respectively. STC has responded to the EPA comments and a letter of approval is expected any day. TSKP has been conversing with the STC and they are awaiting a letter of acceptance from the Wilton Police Chief – the commission meets 11/14. Turner is in discussion with K. Bernhard regarding new legislation requiring set asides for SBE/MBE. The tap of the water main in Wolfpit Rd is scheduled for tonight. K. Birck is meeting with the BOE and K. Smith to resolve the background check requirements for the tradespeople for the project. K. Birck and B. Hampson met with the local candidates last night to review the MD project. MD to present the project to the BOS on 9/21.
2. Comstock Building Renovation Project: The Phase 1 completion is delayed until 9/25 due to delays from installing the new transformer and recent changes in the scope for Phase 1. The classrooms are in good shape, the chiller will be started up on 9/11, the big push is in the gym, the main lobby, and site clean-up. The grand opening for Comstock will be at the conclusion of Phase 2.
3. Boiler Replacement / Conversion Projects –Middlebrook & Cider Mill Schools: The boilers are all in place and final connections are being made with a targeted start-up around 9/21. B. Hampson provided a financial update on the project and the current forecast is a surplus on the base project of approximately \$87,000 plus an energy rebate from Eversource of \$199,000, which results in a budget savings of approximately \$286,000 against a budget of \$1,400,400.
4. Eversource Projects: Wolfpit Rd. gas expansion schedule is complete, and one week ahead of schedule. Repaving of Wolfpit Rd will commence around 9/22. Eversource training on gas safety is pending.
5. Fire Station II: B. Brennan requested that Turner compile a list of appropriate architects/engineers for this type of renovation project, focus on functionality of the space. Turner will draft an RFP and compile a list of Architects early next week.
6. Next Meeting: The next meeting will be 9/24 at 1:30 pm. Successive meetings will be: 10/8 at 2:30pm, 10/22 at 2:30 pm, 11/5 at 1:30 pm, and 11/19 at 1:30 pm.