

## Bonded Capital Projects Meeting Minutes – January 16, 2014

Present: Bill Brennan, Bruce Hampson, Karen Birck, Dick Dubow, John Murphy, Steve Pierce, Judy Zucker, Ty Tregellas

### Agenda Items

1. Middlebrook & Comstock Roof Projects: Silkdown completed the masonry work at Middlebrook for the expansion joint detail but needs a break in the weather to complete the roofing work. The warranty will be modified once this work is complete, and the letter of completion and the closeout books will also be issued.
2. Middlebrook & HS Toilet Renovations: The close out books were forwarded from KGD to J. Murphy. K. Birck to approve final billing from All Brite Electric. Project complete.
3. Miller Driscoll: K. Birck to update the BOS on the status of the project at the 1/21 meeting (post meeting note – BOS meeting moved to 1/27 due to snow storm). BC met on 1/14 and Cheryl Jensen-Gerner presented a qualitative comparison between options 1 and 3a. Turner Construction presented the schedules and phasing plans for these options. Due to conflicts in October and November, the Town meeting date for the vote on MD is set for 9/23/14. Marketing for the project shall start in the Spring and then carry over into the fall before the Town Meeting. Turner to provide the BC with a range of pricing for a new school based on escalated costs for other new elementary schools in neighboring towns. The BC will decide on a design option at their 2/13 meeting, present their selection to the BOS at their 2/18 meeting and the BOS shall vote on this recommendation at their 3/3 meeting.
4. Comstock Building Renovation: The BC met on 1/6/14 to review and discuss security concerns with the task force, and the Chief of Police. The security task force reacted positively to the recommendations by QA for access control to the building and the zoning of the building to isolate the various users. QA to meet next with the Bldg dept and the Fire Marshal to review concept plans for comment. J. Zucker questions the timing and strategy for marketing of the project to the voters. B. Brennan to execute the ATC/Cardno proposal for additional Hazmat study based on the concept plans. BC to review the HVAC options and conceptual pricing for the project at their 1/20 meeting.
5. Gas Service: Installation agreement is still pending. Turner to assist in preparing RFP's for engineering services for the boiler replacements at Cider Mill and Middlebrook.

Reminder that the next meetings will be on January 30, 2014 at 1:30 pm, in Bill Brennan's office. The schedule for future meeting in 2014 are as follows:

February	13 <sup>th</sup> and 27 <sup>th</sup>	1:30 pm	WFB office
March	13 <sup>th</sup> and 27 <sup>th</sup>	1:30 pm	“ “