

## Bonded Capital Projects Meeting Minutes – January 2, 2014

Present: Bill Brennan, Bruce Hampson, Karen Birck, Dick Dubow, John Murphy, Judy Zucker, Ty Tregellas

### Agenda Items

1. Middlebrook & Comstock Roof Projects: Silktown started the installation of the expansion joint at Middlebrook and the masonry work is complete, but Silktown now needs to complete the install of the expansion joint. The schedule has been delayed due to the wet and cold weather in December. Turner reviewed ponding concern at Comstock and does not see any ponding after recent rain, B. Brennan may have seen ponding before the scuppers were cut in at the exterior of the roof. Hoffman Assoc. agreed to cap their reimbursable funds at their original estimate (\$2500).
2. Middlebrook & HS Toilet Renovations: Turner still awaiting final review of the close out book from KGD. Turner to follow up on status. Turner provided Robert Nerney with a CD of the project document and close-out manual.
3. Miller Driscoll: Independent hygienist to review existing procedures and documentation of building conditions at MD. The BC to compile a checklist to differentiate the Ed Spec/ Statement of Requirement compliance between Options 1 and 3a, and then meet with the BOS to review the Options and costs. Security concerns are being discussed by the BC, the design team, and the task force. The BC is reviewing M. Whyte's concern of overlapping construction and school operations and the implications of shifting construction to after 4pm. Turner is developing phasing plans for Options 1 and 3A, they will be presented at the next BC meeting on 1/14/14.
4. Comstock Building Renovation: The BC is meeting on 1/6/14 to review and discuss security concerns with the task force, and the Chief of Police. ATC to do additional inventory of hazardous material after QA confirms their schematic floor plan. Turner to issue the bid documents for the lead paint abatement at the doorways, and confirm with ATC the impact of postponing the fascia and soffit remediation. The preconstruction schedule was discussed and the BC shall update the BOS at their 2/18 meeting and submit their project plan and budget at the 3/17 BOS meeting. The BOS to solidify their 5 year capital plan by 3/25.
5. Gas Service: Installation agreement is still pending, there is a meeting with Yankee on 1/7/14. Turner to assist in preparing RFP's for engineering services for the boiler replacements at Cider Mill and Middlebrook.

Reminder that the next meetings will be on January 16, 2014 at 1:30 pm, in Bill Brennan's office. The schedule for future meetings in 2014 are as follows:

January	30 <sup>th</sup>	1:30 pm	WFB office
February	13 <sup>th</sup> and 27 <sup>th</sup>	1:30 pm	“ “
March	13 <sup>th</sup> and 27 <sup>th</sup>	1:30 pm	“ “