

## **Bonded Capital Projects Meeting Minutes – January 30, 2014**

Present: Bruce Hampson, Karen Birck, Dick Dubow, John Murphy, Steve Pierce, Judy Zucker, Malcolm Whyte, Ty Tregellas

### **Agenda Items**

1. Middlebrook & Comstock Roof Projects: The expansion joint install at Middlebrook is complete. Turner to get updated warranty letter from Silkdown. A letter of completion and the closeout books will also be issued once the updated warranty is in hand. Turner to review cost accounting with Rich McArdle.
2. Middlebrook & HS Toilet Renovations: The close out CD was transmitted to Bob Nurney. K. Birck and J. Murphy to issue a completion letter for the project. K. Birck and Turner to reconcile costs accounting with Rich McArdle.
3. Miller Driscoll: K. Birck updated the BOS on the status of the project at the 1/27. There is a Building Committee meeting tonight to further review design options. Vote on the design option at the 2/13 BC meeting. B. Hampson and K. Birck have met with various members of the BC, including the Pre-k administrators to better understand their understanding and concerns with the design options. They will meet next week with the Principal and teachers next week. K. Birck questioned the implication of the Obama Pre-K initiative on the current SOR. Turner to revise “New School” cost escalated to time of construction. M. Whyte expressed his concern that the MD construction not take place while school is in session. He suggested that the work should start as shift work from 4pm to 12:30 am. He requested that Turner estimate the cost implication of this schedule. If the BC decides not to pursue this option, they should be prepared to define the special requirements that will be taken to isolate the construction from the school community. The BC will present their selected option to the BOS at their 2/18 meeting and the BOS shall vote on this recommendation at their 3/3 meeting.
4. Comstock Building Renovation: The BC needs to expedite their schematic design and pricing to be ready for the BOS meeting in March. QA met with B. Nurney and he indicated that the Comstock design would be reviewed administratively because it operates under a special permit and there are no significant changes to the building footprint. Screening of HVAC will be determined at the time of his review. J. Zucker met with the Garden Club and they were very supportive of the project. The BC will present the design to the BOS at 7pm on 2/12.
5. Gas Service: Installation agreement is still pending. Yankee Gas presented the project to the public the night of 1/28. It was well received by the public. Turner to assist in preparing RFP’s for engineering services for the boiler replacements at Cider Mill and Middlebrook.

Reminder that the next meetings will be on February 13, 2014 at 1:30 pm, in Bill Brennan’s office. The schedule for future meeting in 2014 are as follows:

February	27 <sup>th</sup>	1:30 pm	WFB office
March	13th and 27 <sup>th</sup>	1:30 pm	“ “