

Bonded Capital Projects Meeting Minutes – January 7, 2015

Present: Bill Brennan, Dick Dubow, Bruce Hampson, John Murphy, Karen Birck, Judy Zucker, Steve Pierce, Ty Tregellas

Agenda Items

1. General: Capital projects (Comstock, MD, and boiler replacement) shall submit monthly reports to the BOS as a 1 page executive summary outlining budget, schedule, critical issues. One project shall submit for the 1st Tuesday of the month and the other for the 3rd Tuesday of the month. All contracts submitted for signature shall have a note confirming approval by K. Bernhard and instructions for distribution.
2. Miller Driscoll: Diversified Project Management will issue the RFP for CM services this week. TSKP is working on completing their DD documents, which will have alternative designs for skylights, traffic circulation is being finalized with the BC next Thursday, Hazmat samples were taken over the holiday and they are being analyzed by the lab. Hazmat results due around the end of January. Kick off meeting with CES regarding Commissioning next week.
3. Comstock Building Renovation: There was a BC meeting on 1/5, 16 of the 17 trade packages have been approved by the BC. Painting is still pending awaiting some reference checks. EPA approval of PCB abatement plan received. Phone and data installation at temp offices to be complete by this Friday, P&R will move into the new office by the end of January. D. Dubow questions who supervises the front door when the staff moves to the TBD area. S Pierce to review and respond. Construction to start early March, Turner has a kick off meeting with glass and HVAC next week. Warming Center to move to MD after construction starts. Staff to issue community notifications as needed for schedule changes.
4. Yankee Gas /Conversion Projects: Yankee gas decision to move forward with the next phase awaits a decision by the Sisters of Notre Dame, YG to meet with the Sisters to explain details. The town has signed a non-binding letter of intent.
5. Boiler Replacement/ Conversion Projects: YG is energizing the meter at the HS tomorrow. Piping in the boiler room is complete, waiting for the burner delivery from Cleaver Brooks, which is a couple of weeks late. Turner pricing for the CM/MB boiler conversion is pending. Kuegler estimate is over budget, but he is getting information on utility rebate. Converting of water heaters at the HS will be included in the BOE budget for next summer.
6. Other bonded capital projects: Fire Station II is an old facility with various needs. Funds in 2016 for preconstruction planning and investigations for a new well, Work to proceed in '17 – '18. Town to contact Greco & Haines for evaluation of water/new well.

Future meeting schedule is as follows: January 21st at 1:30 pm – note Wednesday not Thursday.

Thursday Feb. 12

Thursday Feb. 26

Thursday Mar. 12 – conflict for Ty and Karen

Thursday Mar. 26