

## **Bonded Capital Projects Meeting Minutes – October 16, 2014**

Present: B. Brennan, B. Hampson, Dick Dubow, John Murphy, Steve Pierce, Judy Zucker, Ty Tregellas

### **Agenda Items**

1. Miller Driscoll: There was a BC meeting last night and the PCB testing and abatement process was outlined to the BC and K. Smith. Turner is obtaining proposals for PCB testing from Hygenix, ATC Cardno, and TRC. Dates for construction are from 12/15 to 12/17. B. Hampson discussed the need for a Communications Plan to keep the public informed on updates and progress at MD, he has formed a ad hoc committee to lead this effort. Turner and TSKP reviewed the state approval process at the BC meeting and this was outlined again for the Steering Committee. We will need to get state review and approval to bid the temporary classroom installation. B. Hampson is receiving three proposal from Owner's Reps to manage the CM selection process. Turner is preparing an RFQ/P for Commissioning Services.
2. Yankee Gas /Conversion Projects: The project is targeted to complete and energize around the end of October. Repaving work will follow gas line install in October and November. Phase 2 option under consideration. Turner to provide saving in construction cost for gas vs oil tank, J. Murphy to provide operational cost savings based on current rates. Turner is out to bid for the conversion of the boilers at the High School. Kuegler Associates selected for the design of the boiler replacement projects at Cider Mill and Middlebrook.
3. Comstock Building Renovation: The design team is finalizing their construction documents, target date is for the BC meeting on 10/27. Turner will solicit public bids from trade contractors soon thereafter. S. Pierce has communicated with all groups storing material at Comstock, they will remove material by first week in December. S. Pierce and B. Brennan to review the Town's material in storage at Comstock. J. Zucker will submit a letter to the BOS outlining the BC's selection/recommendation of the CM for the project. The capacity of the existing generator is not sufficient to provide complete back up for the renovated facility due to the increased HVAC load, therefore certain areas may not receive emergency lighting and power. The users will identify these spaces. B. Brennan directs not to increase the budget to provide a larger generator and 100% back-up. ATC/Cardno is expecting a response from the EPA on their PCB abatement proposal any day. The project will have to notify the users of the facility prior to proceeding with abatement.

Future meeting schedule is as follows:

October 30<sup>th</sup> at 1:30pm  
November 13<sup>th</sup> at 2:00pm  
December 4<sup>th</sup> at 1:30 pm