

## **Bonded Capital Projects Meeting Minutes – October 2, 2014**

Present: B. Brennan, K. Birck, B. Hampson, Dick Dubow, John Murphy, Steve Pierce, John Murphy, Judy Zucker, Ty Tregellas

### **Agenda Items**

1. Miller Driscoll: The project passed with a majority vote at the Special Town Meeting. Project dissenters challenging the referendum, Town Attorney advises to proceed forward, no violations. Next steps include: BC to issue an RFP for CM services, BC to hire an Owner's rep to manage the CM selection process -Turner to submit a draft RFP from a recent school project, Turner to submit a proposal for interim services until the CM selection is complete, Tai Soo Kim to gear up and commence the DD phase of the project, Turner to update and present the project schedule at the next BC meeting.
2. Yankee Gas: The project is targeted to complete around the end of October. Work is proceeding very smoothly, there is a very good working relation with Yankee gas and the installation contractor. Yankee expressing interest in discussing Phase 2 of the project. Turner working with B Hampson and J. Murphy to issue bids for the conversion of the boilers at the High School. Four proposals received from engineering firms to replace the boilers at Cider Mill and Middlebrook, next step is to interview a short list of firms and make an award.
3. Comstock Building Renovation: Cardno submitted their PCB abatement plan to the EPA on 9/17 and should receive some response by mid-October. Awaiting completion of the CD documents from QA, Turner discussing deduct alternates to for budget correction should the bids come in high. During the construction phase of this project, Comstock will not be used as a Community Shelter. Town to notify Cert and the public that starting 11/30 Miller Driscoll will be designated as the Town refuge. Next steps: complete CD documents, confirm budget compliance, and then bid out to trade contractors. Town to start removing or disposing of stored items at Comstock.
4. Other Business: Turner application #3 has been issued.

Future meeting schedule is as follows:

October 16<sup>th</sup> at 1:30pm  
October 30<sup>th</sup> at 1:30pm  
November 13<sup>th</sup> at 2:00pm  
December 4<sup>th</sup> at 1:30 pm