

Bonded Capital Projects Meeting Minutes – November 13, 2014

Present: B. Brennan, Bruce Hampson, John Murphy, Steve Pierce, Judy Zucker, Ty Tregellas

Agenda Items

1. Miller Driscoll: The proposals from Hygenists have been received, and a sub-committee of the BC along with Turner, TSKP, and Shipman & Goodwin will interview the two firm being considered on 11/18. Estimated savings in construction costs (oil tank and pumps - \$200k) and operating costs (efficiency and fuel cost - \$115k) by installing gas boilers instead of oil. Contract for Owner's Rep to assist with CM selection has been approved by the Town attorney and will now go to the BOS for approval. TSKP is proceeding with the site survey and other informational gathering and proceeding with DD design. TSKP also awaiting updated info from a second demographer. TSKP and the BC will address the concern regarding skylights as submitted by Mr. Rutishauser.
2. Comstock Building Renovation: The bid documents were issued to the market on 11/11 and there is a pre-bid meeting at Comstock on 11/18. Bids are currently due on 12/4, but this date will probably be pushed back to the following week because of the holiday and bidder questions. S. Pierce reports that the clean up of the stored material has commenced and all material will be removed by the first week in December. S. Pierce will issue email blasts to Town citizens and employees concerning construction status and impacts to the P&R schedule. S. Pierce is completing the temporary office layout for coordination with Turner and the telephone rework. Approval protocol going forward for billing and contract changes will be to have the BC recommend and B. Brennan to have the final approval.
3. Yankee Gas /Conversion Projects: Yankee Gas is in discussion with the Sisters of Notre Dame. Their conversion to gas is critical for the start of phase 2. Hope to have an update on this status by the next Steering Committee meeting. Gas line is fully energized and gas is available at all Town buildings. Repaving will commence in a couple of weeks in some areas and the balance will complete in the spring. WHS boiler conversion bids received today, Turner to tabulate bids and interview the low bidder. The design contract for Kuegler Assoc. for Cider Mill and Middlebrook has been executed and they are at the school today confirming dimensioning for the layout of the new equipment. Phase 2 of the Yankee Gas program is awaiting a commitment from the Notre Dame. Turner provided information on savings if gas can be delivered to MD instead of installing an oil tank.
4. Boiler Replacement/ Conversion Projects: The bids for the WHS conversion project are over budget. George Ellis is the low bidder and they will be released with an add alternate for the hot water heater conversion, that was not part of the original scope. Hope to start work in early December. On the Cider Mill and Middlebrook boiler replacement project, we met with Kuegler on 11/7 at Middlebrook and discussed boiler options and his design strategy. Schematic drawings to be complete in early December. Construction Documents to be complete by the middle of January and bids due the end of February.

Future meeting schedule is as follows:

December 4th at 1:30 pm