

Bonded Capital Projects Meeting Minutes – December 4, 2014

Present: Dick Dubow, Bruce Hampson, John Murphy, Steve Pierce, Judy Zucker, Ty Tregellas

Agenda Items

1. Miller Driscoll: Turner and TSKP met with TRC on 12/2 to review the scope of the project and get a revised proposal including Asbestos and Phase 1 survey. Revised proposal pending. EDO 49 grant application from the state is being submitted by the Supt of School, this will allow us to set up Prep and Plan review meetings with the State – Office of School Facilities. Several meetings with Diversified Project Management, a final draft of the CM RFP is due 12/12. B. Hampson requests a copy of the CM contract from the HS HVAC project, Turner to forward. Board of Ed seeking another enrollment projection, but TSKP is to proceed with the design based on the Ed Specs 880 student projection. TSKP is reviewing alternate skylight designs which will be analyzed as part of the DD plan and budget review. Pre-K traffic circulation has been resolved with the school and the transportation director. The overall traffic study for the site is pending. However, an alternate access to Wolfpit Rd. may be necessary. Commissioning proposals have been received and three firms (CES, Stone House Group, and SBS) have been shortlisted for interviews on 12/12.
2. Comstock Building Renovation: The bid opening was moved from 12/4 to 12/10 due to additional design information issued via addendums. S. Pierce reports that the clean up of the stored material is in good shape, some final items need to be moved into another room for storage. The greenhouse propane tank will be removed by the project. S. Pierce is working with John Savarese to relocate phones to the temp offices. S. Pierce will issue email blasts concerning construction status and impacts to the P&R schedule, Turner to provide a monthly status report for inclusion. All contracts will be given to Jackie Rochester, who will provide R. MacArdle with a copy.
3. Yankee Gas /Conversion Projects: No update from Yankee gas on the Sisters of Notre Dame decision to convert to gas.
4. Boiler Replacement/ Conversion Projects: The WHS boiler conversion contract has been issued to George Ellis and the work should commence 12/5. On the Cider Mill & Middlebrook boiler replacement project, the committee met with Kuegler Assoc before this meeting to review the DD design and the estimate. Estimates indicate that the full scope including hot water heater replacements will be over budget, the final documents will include alternates to try and stay in budget. Design to be complete by the middle to the end of January and then Turner will put the project out to bid, with bids due by the end of February.

Future meeting schedule is as follows:

December 18th at 2:30 pm

January 8th at 1:30 pm